

Recap of County Commissioners Meeting January 29, 2008.  
Jim Sass, present; Steve Arndt, present; Carl Koebel, present.

1. It was moved by Mr. Arndt and seconded by Mr. Koebel that the minutes of the previous meeting are approved. All voted yes.
2. It was moved by Mr. Arndt and seconded by Mr. Koebel that the requests for expenses be approved. All voted yes.
3. It was moved by Mr. Arndt and seconded by Mr. Koebel that the Board of Ottawa County Commissioners accept the proposal from Ronald Laubacher in the amount of \$99 per acre to farm the 17 acres of farmable property located south of the OCTA and MR-DD Buildings down to State Route 163 in Salem Township for 2008. This action is taken upon the recommendation of the Clerk/Assistant Administrator. All voted yes.
4. It was moved by Mr. Arndt and seconded by Mr. Koebel that the Board of Ottawa County Commissioners hereby accept the Portage Township portion of West Bay Drive as a public road and be designated as T.R. #287. The roadway has been satisfactorily maintained in accordance with the Ottawa County Subdivision Regulations. The assignment to the Portage Township Trustees for future maintenance as a township road shall take place upon receipt of written notice of acceptance of the City of Port Clinton's portion of said roadway as a city street. This action is taken upon the recommendation of the County Engineer. All voted yes.
5. It was moved by Mr. Arndt and seconded by Mr. Koebel that the Board of Ottawa County Commissioners authorize the signing of Amendment #5 in the amount of \$236,431.00 to the agreement with Metcalf & Eddy dated August 19, 2003 for the Ductile Iron Pipe (DIP) Project. This amendment is for the design, bidding phase, and funding for the implementation of the Phase III, 2008 Break Reduction Life Extension Program. This action is taken upon the recommendation of the Sanitary Engineer. All voted yes.
6. It was moved by Mr. Koebel and seconded by Mr. Arndt that the Ottawa County Voucher Report dated January 28 and 29<sup>th</sup>, 2008 in the total amount of \$331,425.37 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners. All voted yes.
7. 10:00 a.m. – Quarterly Elected Officials Meeting. Discussed various issues with the elected officials including – county policy manual and adoption of sections by elected officials, need updated driver guidelines, power outages and procedures to follow when this occurs from a safety and security standpoint with employees and the public, updates to the security manual are being reviewed, cell phones

that have GPS locator in them now will show up with location in dispatch, proposal by Governor to release prisoners early, update of the foreclosure program initiative, Recorder's office revenue down about 16% over previous year, Clerk of Courts title office will be relocating to the 3<sup>rd</sup> floor, update of records center and microfilming, Municipal court revenue up but case load about the same, ODOT will be working on lift bridge and Engineer thanked the county offices for their support and efforts of the accident that occurred with the snow plow. Also reminded officials that the annual report information was due into the switchboard.

8. 11:00 a.m. – Senior Resources Monthly Update. Discussed agenda for Senior Advisory Committee. Update of OPTIONS program and proposal for 2008, home delivered meals – survey will be sent to participants, DayBreak participation, looking for those seniors to participate in the Drug Repository program, 60+ clinic going very well, replacement of advisory board members difficult, reviewed upcoming activities. Board was provided December financials and discussed the position of part-time fiscal clerk and the potential move to the old MRDD building.
9. County Administrator reported the following new/updated information: update of the OCIC spec building, Auditor space issue resolved, provided report on procedures and policies for the lodging tax collections, informed the Board that Erie County does not have funding available for insurance for airport employees, have been approached by firm interested in leasing the nursing home, update of dietary meeting with RVNH staff, Oakwood Manor funding request and monthly update information from RVNH Director of Nursing.
10. 3:00 p.m. – TMACOG Winter General Assembly.