

Recap of County Commissioners Meeting December 27, 2005.

John Papcun, present; Steve Arndt, present; Carl Koebel, vacation.

1. It was moved by Mr. Arndt and seconded by Mr. Papcun that the minutes of the previous meeting are approved. John and Steve voted yes.
2. It was moved by Mr. Arndt and seconded by Mr. Papcun that the requests for expenses be approved. John and Steve voted yes.
3. It was moved by Mr. Arndt and seconded by Mr. Papcun that the Board of Ottawa County Commissioners accept the resignation of Kathy Bell, Elmore Senior Center Site Manager effective December 27, 2005. This action is taken upon the recommendation of the Executive Coordinator of Senior Resources. John and Steve voted yes.
4. It was moved by Mr. Arndt and seconded by Mr. Papcun that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Program Year 2006 Funding Award with the Area Office on Aging of Northwestern Ohio in the amount of \$44,600 to provide Education & Instruction, Health Assessment, and Socialization activities to seniors in Ottawa County. This action is taken upon the recommendation of the Executive Coordinator of Senior Resources. John and Steve voted yes.
5. It was moved by Mr. Arndt and seconded by Mr. Papcun that the Board of Ottawa County Commissioners authorize the president of the Board to sign on behalf of the Board of Commissioners all closing documents related to the Real Estate Transfer of property for the Danbury Senior Center. John and Steve voted yes.
6. It was moved by Mr. Arndt and seconded by Mr. Papcun that the Board of Ottawa County Commissioners authorize the Clerk/Assistant Administrator, Building & Grounds Superintendent and the Chief Building Official to sign the Memorandum of Understanding with the Ottawa County Transportation Agency (OCTA) to provide maintenance services to their department vehicles. Term of this agreement shall be from January 1, 2006 through December 31, 2006 at a rate of \$48.00 per hour for service work plus parts, materials and supplies. John and Steve voted yes.
7. It was moved by Mr. Arndt and seconded by Mr. Papcun that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Letter of Intent to Contract for Program Year 2006 with the Area Office on Aging of Northwestern Ohio for the purpose of providing dining site and home delivered meals to seniors in Ottawa County at a unit rate of \$3.56 per meal. This action is taken upon the recommendation of the Executive Coordinator of Senior Resources. John and Steve voted yes.

8. It was moved by Mr. Arndt and seconded by Mr. Papcun that the Board of Ottawa County Commissioners authorize the signing of Amendment # 2 for the Purchase of Service Contract on behalf of the Ottawa County Department of Job and Family Services with the Ottawa County Transportation Agency (OCTA) to provide work activities and workforce investment act services. This revision is an additional amount of \$4,999 due to an RFP being developed in the event that expenditures over \$25,000 are needed in this contract period. This action is taken upon the recommendation of the Director of the Department of Job and Family Services. John and Steve voted yes.
9. It was moved by Mr. Arndt and seconded by Mr. Papcun that the Board of Ottawa County Commissioners authorize the hiring of Diane Mortenson as the full-time Ottawa County Recreational Therapist effective January 9, 2006. Ms. Mortenson will be employed jointly between the Riverview Nursing Home pursuant to position being established and the Senior Resource Department. Rate of pay will be \$15.00 per hour. This action is taken upon the recommendation of the Riverview Nursing Home Superintendent and the Executive Coordinator of Senior Resources. John and Steve voted yes.
10. It was moved by Mr. Arndt and seconded by Mr. Papcun that the Board of Ottawa County Commissioners authorize the president of the Board to sign a letter of contract with WSOS to provide home delivered meals to homebound seniors in Ottawa County for the period of January 1, 2006 through March 1, 2006 at a rate of \$7.23 per meal. This action is taken upon the recommendation of the Executive Coordinator of Senior Resources. John and Steve voted yes.
11. It was moved by Mr. Arndt and seconded by Mr. Papcun that the Board of Ottawa County Commissioners authorize the signing of an agreement for computer equipment and software on behalf of the Ottawa County Common Pleas Court and the Clerk of Courts Department with Henschen and Associates. Amount of agreement shall not exceed \$79,654.00. This action is taken upon the recommendation of the Common Pleas Court Judge. John and Steve voted yes.
12. It was moved by Mr. Arndt seconded by Mr. Papcun that the Board of Ottawa County Commissioners hereby authorize the transfers and appropriations as requested by Common Pleas, Sheriff, Sanitary Engineering and Commissioners and as recommended by the County Administrator. John and Steve voted yes.
13. 10:00 a.m. – Monthly Sheriff's Update.
14. Clerk reported the following new/updated information: department budget change requests, opening of senior center and visits, and Soil & Water breakfast planning meeting.