

Recap of County Commissioners Meeting February 5, 2009  
Steve Arndt, present; Mark Stahl, present; James Sass, present.

1. It was moved by Mr. Sass and seconded by Mr. Stahl that the minutes of the previous meeting are approved. All voted yes.
2. It was moved by Mr. Stahl and seconded by Mr. Sass that the Board of Ottawa County Commissioners request the County Auditor to establish a fund for the Sanitary Engineering Department titled "PCI GP Replacement Project." This action is taken upon the request of the Sanitary Engineer. All votes yes.
3. It was moved by Mr. Stahl and seconded by Mr. Sass that the Board of Ottawa County Commissioners set a bid opening date of Tuesday, March 17, 2009 at 2:30 p.m., E.D.T., at which time bids received will be opened for Supplying Bituminous Material. This action is taken upon the recommendation of County Engineer. All voted yes.
4. It was moved by Mr. Stahl and seconded by Mr. Sass that the Board of Ottawa County Commissioners set a bid opening date of Tuesday, March 17, 2009 at 3:00 p.m., E.D.T., at which time bids received will be opened for Supplying Asphalt Concrete Material. This action is taken upon the recommendation of County Engineer. All voted yes.
5. It was moved by Mr. Stahl and seconded by Mr. Sass that the Board of Ottawa County Commissioners set a bid opening date of Thursday, March 19, 2009 at 1:00 p.m., E.D.T., at which time bids received will be opened for Supplying Pipe. This action is taken upon the recommendation of County Engineer. All voted yes.
6. It was moved by Mr. Stahl and seconded by Mr. Sass that the Board of Ottawa County Commissioners set a bid opening date of Thursday, March 19, 2009 at 1:30 p.m., E.D.T., at which time bids received will be opened for Supplying Rubberized Crack Sealant. This action is taken upon the recommendation of County Engineer. All voted yes.
7. It was moved by Mr. Sass and seconded by Mr. Arndt that the requests for expenses be approved. All voted yes.
8. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners hereby authorize the following transfers and appropriations as requested by the Sheriff's office. All voted yes.
9. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners enter into executive session at 9:36 am. to discuss compensation of county employees. All voted yes.

\*\*\*\*The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means\*\*\*\*

10. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners return to open session from executive session at 10:04 am. All voted yes.
11. It was moved by Mr. Stahl and seconded by Mr. Sass that the Board of Ottawa County Commissioners authorize the signing of an Employment Agreement with Randall Koch for the period of February 1, 2009 through December 31, 2009. This action is taken upon the recommendation of the County Administrator and Building and Grounds Superintendent. All voted yes.
12. It was moved by Mr. Stahl and seconded by Mr. Sass that the Board of Ottawa County Commissioners authorize a probationary pay increase as agreed to at the time of hire to John Pratt effective with the pay period beginning December 28, 2008. Rate of pay shall be \$25.48 per hour. This action is taken upon the recommendation of the Director of Information Technology and County Administrator. All voted yes.
13. It was moved by Mr. Stahl and seconded by Mr. Sass that the Board of Ottawa County Commissioners authorize a job title change for Keith Kirby retroactive to December 28, 2008. Job title shall be changed to Director of Information Technology at a salary of \$56,000 per year. This action is taken upon the recommendation of the County Administrator. All voted yes.
14. 10:00 a.m. Bi-weekly update meeting with Sanitary Engineering. Provided copy of the capital infrastructure report, draft of the 5-year capital plan, discussed Salem Sewer extension, and press release for Steve Heimlich. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners approve and authorize entering into an A/E agreement with BEC Associates to provide professional engineering services to assist the County with the Portage/Catawba Grinder Pump Replacement Project located in Portage and Catawba Island Townships. The contract amount for this project is \$92,400.00. This action is taken upon the recommendation of the Sanitary Engineer. All voted yes.
15. 11:00 a.m. Off-site location meeting with Clerk of Courts. Discussion of the Oak Harbor BMV closure and impact for title office off-site location.
16. County Administrator reported the following new/updated information: budget change requests, building inspection vehicle repairs, and discussion of the upcoming regional legislative briefing agenda.

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