

Recap of County Commissioners Meeting January 24, 2012.  
Steve Arndt, present; Mark Stahl, present; Jim Sass, present.

1. It was moved by Mr. Sass and seconded by Mr. Stahl that the minutes of the previous meeting are approved. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
2. It was moved by Mr. Sass and seconded by Mr. Stahl that the requests for travel expenses be approved. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
3. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Agreement for Custodial and Maintenance Services with the Ottawa County Board of Developmental Disabilities. Term of this agreement is for the period of January 1, 2012 through December 31, 2012 at a rate of \$1,831 per month for custodial services. Maintenance services will be billed on an as needed basis. This action is taken upon the recommendation of the Building & Grounds Superintendent. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
4. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the agreement between the Ottawa County Commissioners and the Board of Health to provide information technology services. Term of the agreement is for the period of January 1, 2012 through December 31, 2012. This action is taken upon the request of the Board of Health Commissioner. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
5. It was moved by Mr. Sass and seconded by Mr. Stahl that the Ottawa County Voucher Report dated January 20 and 23, 2012 in the total amount of \$177,017.49 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
6. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners adopt Resolution No. 12-03 approving the CROSSWAEH Facility Governing Board Appointments as presented. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
7. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the FEMA property information forms to request Letter of Map Amendments to remove the following buildings from the 100 year floodplain: 8180 W. State Route 163, 8380 W. State Route 163, and 8444 W. State Route 163 in Oak Harbor. This action is taken upon the recommendation of the Director of the Regional Planning Commission. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
8. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners authorize the hiring of Mark A. Burkholder, Jr. for the Water Operator I/Maintenance position effective February 13, 2012. Amount of pay will be \$18.82 per hour pursuant to the Teamsters Local 20 Bargaining Unit Agreement. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.

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9. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners authorize signing an agreement with the Sandusky County Juvenile Detention Center to secure detention services for juvenile offenders. Ottawa County agrees to pay for four bed spaces each day commencing January 1, 2012 and extending to December 31, 2012 at a rate of \$320.00 per day. This action is taken upon the recommendation of the Probate/Juvenile Court. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
10. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners authorize Riverview Healthcare Campus to open a business checking account at the National Bank of Ohio to allow them to become the representative payee on Social Security income checks for the residents. This is a new requirement by the Social Security Office to receive funds electronically by February 2012 and the funds cannot co-mingle with current accounts established. This action is taken upon the recommendation of the Nursing Home Administrator and has been reviewed by the State Auditor's Office. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
11. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Bulk Programming and License Agreement between the Riverview Nursing Home and RetirementHome TV to provide television programming for the period of three (3) years not to exceed \$25,000. This action is taken upon the recommendation of the Nursing Home Administrator. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
12. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners set a bid opening date of Thursday, March 1, 2012 at 11:00 a.m., E.S.T. at which time bids received will be opened for replacement of two bridges over LaCarpe Creek – BEN-23-0.28 Benton-Carroll Road & SAL-102-1.09 Behlman Road. This action is taken upon the recommendation of the County Engineer. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
13. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners set a bid opening date of Thursday, February 16, 2012 at 11:15 a.m., E.S.T. at which time bids received will be opened for Supplying Asphalt Concrete and Bituminous Material. This action is taken upon the recommendation of the County Engineer. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
14. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners set a bid opening date of Tuesday, February 14, 2012 at 11:00 a.m., E.S.T. at which time bids received will be opened for Supplying Aggregate. This action is taken upon the recommendation of the County Engineer. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
15. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners set a bid opening date of Tuesday, February 14, 2012 at 11:15 a.m., E.S.T. at which time bids received will be opened for Supplying Pipe. This action is taken upon the recommendation of the County Engineer. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.

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16. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners set a bid opening date of Thursday, February 16, 2012 at 11:00 a.m., E.S.T. at which time bids received will be opened for Supplying Rubberized Crack Sealant. This action is taken upon the recommendation of the County Engineer. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
17. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by the Commissioner's Office. Vote on motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
18. 10:00 a.m. – Senior Resources Monthly Update. Discussed year-end financial report; home health program; cost for meals to remain the same and discussion of ineligible meal cost; annual survey of HDM and congregate to go out soon; voucher programs; daybreak census; 60+ clinic; purchase of vehicle; and senior center items.
19. 11:30 a.m. – EMA Monthly Update. Provided an update of the radio system; 911 project; radiological conference that was attended; update of mitigation plan; LEPC exercise; HazMat training; CERT team; social media tool; dam safety meeting; and replacement of van.
20. 1:00 p.m. – Sanitary Engineering Billing Changes. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners hereby authorize the attached modifications to Section 3.11.0 of the Ottawa County Sewer District Public Wastewater Rules and Regulations effective March 20, 2012. This action is being taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
21. It was moved by Mr. Sass and seconded by Mr. Stahl that the Board of Ottawa County Commissioners hereby authorize the attached modification to Section 3.12 of the Ottawa County Sewer District Public Water Rules and Regulations effective March 20, 2012. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
22. 1:30 p.m. – Visitors Bureau Quarterly Update. Discussed increase in lodging tax for December; 2011 year-end financials; marketing comparisons; travel planner delivery date; various shows to attend in 2012; and update to the agreement with the Commissioners.
23. 2:30 p.m. – Human Resources Monthly Update. Discussed upcoming safety events with safety council; would like to do supervisor training this year. It was moved by Mr. Arndt and seconded by Mr. Sass that the Board of Ottawa County Commissioners enter into executive session at 2:42 p.m. to discuss employment of personnel. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
24. It was moved by Mr. Arndt and seconded by Mr. Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 5:10 p.m. Vote on Motion: Mr. Arndt, yes; Mr. Stahl, yes; Mr. Sass, yes.
25. County Administrator and Clerk/Assistant Administrator reported the following new/updated information: budget change requests; lunch with Elmore Seniors; ditch hearing location; OCIC business award date; and 5-county meeting location.

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