

Recap of County Commissioners Meeting July 31, 2007.
Carl Koebel, present; Jim Sass, present; Steve Arndt, present.

1. 9:00 a.m. – Volunteer Recognition – Alice Holly.
2. It was moved by Mr. Sass and seconded by Mr. Arndt that the minutes of the previous meeting are approved. All voted yes.
3. It was moved by Mr. Sass and seconded by Mr. Arndt that the requests for expenses be approved. All voted yes.
4. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners authorize the president of the Board to sign a contract for Fiscal Year 2007 Port Clinton Sidewalk Rehabilitation Project with Jeff Wadsworth Excavating Company in the amount of \$19,376.00 and authorize the president of the Board to sign the Notice to Proceed and the Notice of Commencement. This action is taken upon the recommendation of the Assistant Director of the Regional Planning Commission. All voted yes.
5. It was moved by Mr. Sass and seconded by Mr. Arndt that the personnel actions are approved upon the recommendation of the Job & Family Services Director. All voted yes.
6. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners request the County Auditor to establish a fund for the Board of Mental Retardation titled “MRDD Building Bond Fund and rename fund #260 the “RVNH –JC Bond Fund”. This action is taken upon the request of the Clerk/ Assistant Administrator. All voted yes.
7. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners request the County Auditor to establish a fund for the County Engineer’s Office titled “Minier Ditch Fund.” This action is taken upon the request of the County Engineer. All voted yes.
8. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners award the bid for Asphalt Concrete Resurfacing of Various County and Township Roads to Erie Blacktop, Inc. with the low bid of \$811,894.35. This action is taken upon the recommendation of the County Engineer. All voted yes.
9. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners authorize the signing of a contract with Strawser Inc., for the slurry seal and microsurfacing of various county and township roads in the amount of \$314,358.90. This action is taken upon the recommendation of the County Engineer. All voted yes.

10. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners hereby rescind the motion on July 24, 2007 to accept East Bay Shore Circle as a public road and be designated as T.R. #1167. The name as recorded is known as Bay Pointe Circle. This action is taken upon the recommendation of the County Engineer and the Director of the Regional Planning Commission. All voted yes.
11. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners hereby accept Bay Pointe Circle as a public road and be designated as T.R. #1167. The roadway has been satisfactorily maintained in accordance with the Ottawa County Subdivision Regulations and in agreement with the Catawba Island Township Trustees who will accept future maintenance of the road. This action is taken upon the recommendation of the County Engineer. All voted yes.
12. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners adopt Resolution No. 07-64 certifying certain unpaid rents and charges for sewer and/or water service to the County Auditor for placement upon the real property served. All voted yes.
13. It was moved by Mr. Arndt and seconded by Mr. Sass that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by Common Pleas and County Engineer and as recommended by the County Administrator. All voted yes.
14. It was moved by Mr. Arndt and seconded by Mr. Sass that the Board of Ottawa County Commissioners enter into executive session at 9:46 a.m. to discuss hiring of personnel within Job and Family Services and Riverview Nursing Home. All voted yes.
15. It was moved by Mr. Arndt and seconded by Mr. Koebel that the Board of Ottawa County Commissioners return to open session from executive session at 10:14 a.m. All voted yes.
16. 10:00 a.m. – Updates of Personnel Policy Manual. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners adopt the revised Ottawa County Personnel Policy Manual. The revised policies will become effective September 1, 2007. This action is taken upon the recommendation of the Human Resource Director. All voted yes.
17. 10:30 a.m. – Quarterly Update with Visitors Bureau. Discussed second quarter major activities and accomplishments, financial action plan update, and the coordination between Erie County & Ottawa for the promotion of the Lake Erie Shores and Island Regional Travel Planner.

18. 11:00 a.m. – Senior Resource Monthly Update - discussed the agenda for the senior advisory meeting for August 1st, updates on the activities, Options for Independence, cell phones for seniors, file of life project, farmers coupons, home delivered meals – changes that may need to occur with OCTA, agreement for drug repository, update of senior center attendance, overview of monthly reports for June, and discussion of “No Wrong Door” sponsorship.
19. 1:30 p.m. – Public Meeting regarding Ottawa County Watermain Corrosion Mitigation Project (DIP), Hiring of Personnel & Erie Township Sewer Phase II, Approve P&S, estimates of costs, necessity and notice to proceed. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners close the public hearing for the Ottawa County Watermain Corrosion Mitigation project hearing no further comments. All voted yes.
20. It was moved by Mr. Arndt and seconded by Mr. Sass that the Board of Ottawa County Commissioners enter into executive session at 1:52 p.m. to discuss hiring of personnel in the Sanitary Engineering Department. All voted yes.
21. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners return to open session from executive session at 2:01 p.m. All voted yes.
22. 3:00 p.m. – LEPC Re-Appointments and Radio Issues. It was moved by Mr. Sass and seconded by Mr. Arndt that the Board of Ottawa County Commissioners appoint members to the Local Emergency Planning Commission (LEPC) Board effective August 15, 2007 through August 14, 2009. All voted yes.
23. It was moved by Mr. Sass and seconded by Mr. Koebel that the Board of Ottawa County Commissioners authorize a donation of \$500.00 for training on the No Wrong Door program provided by the United Way. All voted yes.
24. It was moved by Mr. Sass and seconded by Mr. Arndt that the Ottawa County Voucher Report dated July 26 and July 27, 2007 in the total amount of \$329,189.37 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners. All voted yes.
25. County Administrator reported the following new/updated information: budget change requests, notified that surveyors are at the nursing home – report will be coming, draft procedures established for creating public roads, draft letter reviewed for changes to the Home Care program with JFS, provided copy of schedule of construction for OCTA building, Lake Erie Coastal survey received and should/should not be completed, and building inspection fees for floating homes needs to be discussed further.