

EXISTING DRIVEWAY INFORMATION SHEET

DATE: _____ PERMIT NO.: _____

PERMIT APPLICANT: _____

CURRENT MAILING ADDRESS: _____

PHONE: _____ WORK: _____ CELL: _____

ADDRESS OF EXISTING DRIVE: _____

TOWNSHIP: _____ SECTION: ____ T__N, R__E LOT: ____ TR# _____

SUBDIVISION NAME: _____ LOT: ____ CR# _____

ANY COMMENTS _____

I have been informed of the procedure for installation of new driveways within the right-of-way limits of County and Township Roads, I hereby certify that there is an existing driveway entrance on the property for which this building permit is issued and that I will use that driveway entrance as my access with no further work being required to the culvert pipe at this time.

In addition, if future situations dictate that work does need to be done (i.e., pipe replacement or an extension) I agree to obtain a permit for said work from the Ottawa County Engineer and pay any necessary fees related to the same.

Property Owner Date Taken By – O.C.E.

The above existing driveway was verified this _____ day of _____, 200_____.

OCE Staff Signature

Only Property Owners allowed to sign & pay for permits.