

## INVITATION TO BID

SEALED BIDS for the supply and delivery of various drinking water and wastewater treatment Chemical Supplies for 2010 to the:

### OTTAWA COUNTY SANITARY ENGINEERING DEPARTMENT OTTAWA COUNTY, OHIO

The Board of County Commissioners will receive said SEALED BIDS at their office in the Ottawa County Courthouse, 315 Madison Street, Room 103, Port Clinton, Ohio until

11:30 A.M. (Local Time)  
October 15, 2009

All bids received will then be opened and read at a public bid-opening meeting. All bids received after this time will not be opened and will be returned to the bidder.

Copies of the contract document and specifications are on file and may be obtained from the office of the County Sanitary Engineer's Office, Ottawa County Courthouse, 315 Madison Street, Room 105, Port Clinton, Ohio.

A unit price bid shall be stated on the blank provided in the contract document, then signed and submitted in a sealed envelope marked: **OTTAWA COUNTY SANITARY ENGINEERING DEPARTMENT - CHEMICAL SUPPLIES BID** and addressed to the **Board of County Commissioners, 315 Madison Street, Room 103, Port Clinton, Ohio 43452, Ottawa County, Ohio**. Each bid shall contain the full name of every person interested therein, and must be accompanied by a bid guaranty.

**The bid guaranty may be of two forms:**

- 1. A Bid Guaranty and Contract Bond using the form in the Contract Documents. (The amount of the bid does NOT have to appear on this form)**
- 2. A certified check, cashier's check, or letter of credit in favor of the Ottawa County Commissioners in the amount of 10% of the bid. If the contract is awarded, a Contract Bond will be required, which is a 100% payment and performance bond.**

Ohio Revised Code Sections 9.311(a) and 9.311(b) requires that any bidder who submits a bid for rendering of services, or the supplying of materials, or the construction, demolition, alteration, repair, or reconstruction of any public building, structure, highway, or improvement shall submit a bid bond, performance bond, payment bond, or combination of such bonds, executed by a surety or surplus lines

company, approved by the Superintendent of Insurance of the State of Ohio. If the State of Ohio does not approve the surety or surplus lines company, the bid shall be deemed non-responsive, and shall be rejected. In lieu of a performance bond, the Board of Ottawa County Commissioners will permit a retainage option allowing the Board to withhold eight percent (8%) from the total amount of each invoice billing submitted by the contractor over the life of the contract.

Bidders shall submit, with their bid, the affidavit required under the Ohio Revised Code, Section 5719.042 that the bidder was not charged with any delinquent personal property taxes in Ottawa County, Ohio.

The successful bidder shall be required to pay not less than the minimum wage rates established by the Department of Industrial Relations.

Each bidder shall complete a "Non-Collusion" Affidavit and include it with his proposal. Bids received after the scheduled bid opening date and time, or not accompanied by a satisfactory bid bond or check, will neither be read or considered. Bidders with unresolved Finding for Recovery on the State Auditor's web site will be disqualified.

Each bidder shall complete a "Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization".

No bidder may withdraw his bid for a period of 60 days after the scheduled closing time for the receipt of bids.

The Ottawa County Commissioners reserve the right to reject any or all bids, and to waive any irregularities in any bid, or to accept that bid which, in the judgement of proper officials, is to the best interest of the County.

In accordance with Ohio Revised Code Section 307.87 this shall serve as notification that this notice is available on Ottawa County's internet web site on the world wide web by logging onto [www.co.ottawa.oh.us](http://www.co.ottawa.oh.us) and going to the legal notices/bids link – click on main page and you will be able to view the notice in PDF format.

By Order of the Board of County Commissioners  
Ottawa County, Ohio  
Rhonda Slauterbeck, Clerk/Assistant Administrator

Publish: September 11, 2009