

Recap of the County Commissioners Meeting January 25, 2022.

Commissioner Coppeler, present; Commissioner Stahl, present; Commissioner Douglas, absent.

8:30 a.m. – Presentation Volunteer Month – CASA.

9:00 a.m. – Job and Family Services Bi-Monthly Update. Update of staffing with COVID; remote work; new telephone platform; BCS food drive; Medicaid recertification process; child support collections; recruitment campaign; adult & children protective services update; foster home recruitment; and children services best practice incentive program. It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners enter into executive session at 9:48 a.m. to discuss union negotiations with Job & Family Services. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners return to open session from executive session at 10:05 a.m. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

10:00 a.m. – Visitor's Bureau Quarterly Update. Update of financial position for Ottawa County and LESI; successful audit completed; updated agreement with Visitor Bureau's; strategic plan for 2022-2024 adopted; new marketing structure in place with new staff members; events scheduled for this year; and several upcoming group events.

11:00 a.m. – Sanitary Engineering Bi-Weekly Update. Waterline break update and appreciation of staff that worked on the repairs; provided copy of the 2021 annual report; preparing updated I/I policies for review; sewer/water rates; provided and discussed the 5-year capital plan and upcoming projects.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners approve and authorize entering into a \$28,600 A/E agreement with AECOM Technical Services, Inc. to assist the Ottawa County Sanitary Engineering Department in reviewing and evaluating its cathodic protection Break Reduction Life Extension (BRLE) Program. This action is taken upon the recommendation of the Sanitary Engineering Department. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the minutes of the January 20, 2022 meeting are approved. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that requests for travel expenses be approved. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners accept the letter of resignation from Margaret Osborne, Executive Director of the Family & Children First Council, effective February 9, 2022. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners request the County Auditor to establish a fund for the Sheriff's Office titled "2022 ODNR Marine Patrol." This fund is being established per the O.R.C. Section 5705.09 (F). This action is taken upon the request of the Sheriff's Office Director of Finance. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the signing of Change Order #1 for the Hazard Mitigation Grant Assistance Agreement for property located at 79 Bertchen Street in Port Clinton. This change order is an increase of \$2,350 and is due to a change in the garage door and location level of electrical outlets. The contract price including this change order is \$146,775 with the homeowner's responsibility remaining at 12.5%. This action is taken upon the recommendation of the Director of the Emergency Management Agency. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize the president of the Board to sign Change Order No. 2 with the Ottawa County Board of Health, contractor for the 60+ Nursing Assessment Program. The amount of the change order is an increase of \$2,092.00 and is due to adding an additional month for clinics. New contract price including this change order is \$30,525.00. This action is taken upon the recommendation of the Director of the Regional Planning Commission. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners set a bid opening date of February 15, 2022 at 11:00 a.m. at which time bids received will be opened for the Pavement Rehabilitation of various county roads. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners set a bid opening date of February 15, 2022 at 11:15 a.m. at which time bids received will be opened for the Fostoria Road CR#2 Rehabilitation Project. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners set a bid opening date of February 17, 2022 at 11:00 a.m. at which time bids received will be opened for the replacement of bridge OTT-CR213-3.80 Nissen Road over Packer Creek. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

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It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners set a bid opening date of February 17, 2022 at 11:15 a.m. at which time bids received will be opened for the Rehabilitation of Bridge OTT-TR53-1.29 (CLA-53-1.29) Reiman Road over Packer Creek. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners adopt Resolution No. 22-06 fixing April 5, 2022 at 1:30 p.m. as the viewing and May 5, 2022 at 1:30 p.m. as the first hearing on the petition to vacate Otto Pfeiffer Ditch in Carroll Township. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Ottawa County Voucher Report dated January 21, 2022 in the total amount of \$331,061.30 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

It was moved by Commissioner Stahl seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners authorize transfers and appropriations as requested by the Sanitary Engineering and Job and Family Services. Vote on Motion: Mark E. Coppeler; yes; Mark W. Stahl, yes; Donald A. Douglas, absent.

County Administrator/Clerk provided the following updates: budget change requests and upcoming department meetings.

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