

Recap of the County Commissioners Meeting March 25, 2021.

Commissioner Douglas, present; Commissioner Coppeler, present; Commissioner Stahl, present.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the minutes of the March 23, 2021 meeting are approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the requests for travel expenses be approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign a Staffing Services Agreement between OCal Solutions and the Riverview Healthcare Campus to provide contingent healthcare professional personnel based upon their staffing needs. Term of this agreement is for twelve (12) months and shall not exceed \$50,000. This action is taken upon the recommendation of the Nursing Home Administrator. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the board to sign an agreement with Soil and Materials Engineers, Inc. (SME). This agreement is for geotechnical and asbestos testing services for the replacement of the Elliston Trowbridge Road (CR-208) over Toussaint Creek. Total contract price shall not exceed \$13,300. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the board to sign an agreement with Soil and Materials Engineers, Inc. (SME). This agreement is for geotechnical engineering services for the replacement of North Nissen Road (CR-213) over Packer Creek. Total contract price shall not exceed \$7,900. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners request the County Auditor to establish funds for the County Commissioners Office titled as follows: Seaman Ditch; Hopfinger East Ditch; Hopfinger West Ditch. These funds are being established per the O.R.C. section 5705.09 (F). This action is taken upon the recommendation of the Assistant Clerk. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board sign Change Order No. 2 with Duro-Last, Inc., contractor for the County-City Re-Roofing Project. The amount of the change order is an increase of \$1,651.65 and is due to adding the replacement of three skylights to the project. This contract price including this change order is \$182,752.88. This action is taken upon the recommendation of the Facility Superintendent. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

\*\*\*The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means\*\*\*

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize signing of a Purchase of Service Contract on behalf of the Ottawa County Department of Job and Family Services with All Star Transportation, LLC to provide transportation services for eligible individuals to meet family reunification or non-emergency medical transportation needs. This contract is effective April 1, 2021 through March 31, 2022 and shall not exceed \$20,000.00 unless otherwise amended. This action is taken upon the recommendation of the Director of the Department of Job and Family Services. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the project quote with Shark Byte Software Designs for Senior Resources for the purchase of the CAReVantage meal program. The quote shall not exceed \$12,452. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated March 24, 2021 in the total amount of \$48,891.45 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

10:00 a.m. – Elected Officials and Department Heads Weekly Update. Update from Board of Health on current COVID statistics and vaccine clinics; Riverview Healthcare Campus testing and visitation; and HR update on unemployment fraud.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 10:12 a.m. to discuss possible discipline of county employee(s). Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 10:49 a.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

11:00 a.m. – OSU Extension Bi-Monthly Update. Provided information on returning to in-office work schedules; open office position; virtual real money real world program for Ottawa County schools; 4-H camp schedules and recent/upcoming events; and quality assurance training.

11:30 a.m. – Ottawa County Business Task Force Recovery Bi-Weekly Update. Update from Board of Health; Visitor's Bureau; OCIC; Chamber of Commerce updates; Governor's and Lt. Governor's Office vaccine and tech grant update; Senator Brown's office update on Veteran vaccines; Attorney General's office update; Job & Family Services summer youth program funding available and other political subdivisions.

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It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 12:03 p.m. to discuss possible discipline of county employee(s). Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 12:25 p.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

1:30 p.m. – Senior Resources Monthly Update. Reviewed February financials; senior meal services; home care need for possible increase in funding; potential restart of 60+ clinic; senior center re-opening target date due to ever changing procedures; upcoming events; continue to assist with vaccine roll-out; vehicle storage building concrete/asphalt project; Oak Harbor senior center location; and implementation of new meal delivery software program

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the hiring of Richard Ohm for the position of Senior Resource meal driver effective March 29, 2021 at a rate of pay of \$10.00 per hour. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

2:30 p.m. – Riverview Healthcare Campus Monthly Update. Update of various facility projects; reviewed February financial report and use of COVID funds; staffing levels and recruitment outreach; COVID testing and protocols; and the use of the multi-purpose room. It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 3:18 p.m. to discuss corporate compliance information required to be kept confidential by federal or state regulations. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 3:37 p.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 4:03 p.m. to discuss possible discipline of county employee(s). Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 4:53 p.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

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