

Recap of the County Commissioners Meeting May 6, 2021.

Commissioner Douglas, present; Commissioner Coppeler, present; Commissioner Stahl, present.

10:00 a.m. – Executive Session – Prosecuting Attorney. It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 10:00 a.m. to discuss employment of personnel. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 10:56 a.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the minutes of the April 29, 2021 meeting are approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the requests for travel expenses be approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Commissioners authorize the president of the Board to sign the billing services agreement with ECS Billing and Consulting South and Riverview Healthcare Campus to provide health care services billing. This agreement is effective April 15, 2021 and shall not exceed \$50,000.00. This action is taken upon the recommendation of the Nursing Home Administrator. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of the LPA Federal Local-Let Project Agreement with the Ohio Department of Transportation. This agreement is for the use of federal highway administration funds and the total project cost is \$493,610.00. ODOT shall provide to the LPA 80% of the eligible costs for re-decking of bridge on Linker Portage Road over Sugar Creek. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Software Support Schedule and Frontier Voice Maintenance Schedule with Frontier Communications to provide support for the Avaya Telephone System. Term of this contract is for five (5) years in the amount of \$18,040.50 and shall be paid in annual installments of \$3,608.10. This action is taken upon the recommendation of the IT Director. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the board to sign Amendment #1 for the Department of Youth Services Grant. This amendment is to realign use of funds. This action is taken upon the recommendation of the Probate/Juvenile Court Judge. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize the employment of the law firm of Shumaker, Loop & Kendrick LLP to represent Judge Steven Yarbrough (Visiting Ottawa County Common Pleas Judge by Supreme Court Assignment), in all matters pertaining to the Writ of Prohibition pending before the 6th District Court of Appeals at the fixed compensation rate of \$250 per hour in accordance with Ohio Revised Code 309.09 and 305.14(B). This action is taken upon the recommendation of the County Administrator/Clerk and as approved by the Prosecuting Attorney. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners request the County Auditor to establish a fund titled "American Rescue Plan Funds." This fund is being established per the O.R.C. Section 5705.09 (F). This action is taken based on the requirement of the Office of Budget and Management in order to receive federal funds. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners award the bid for the Replacement of two bridges ALL-54-2.80 Billman Road over Ayers Creek and BEN-21-4.80 Stange Road over Turtle Creek Project to Miller Bros. Construction with the low bid of \$969,781.17 and authorize the president of the Board to sign appropriate notices. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize signing a Memorandum of Understanding between Riverview Healthcare Campus and Family and Children First Council. Riverview Healthcare Campus will provide use of their network equipment, long distance, and technical services at a rate of \$19.00 per month for each phone line sublet through the system. This action is taken upon the recommendation of the Administrator of Riverview Healthcare Campus and Director of Family and Children First Council. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the following personnel action(s) are approved upon the recommendation of the Job & Family Services Director: Resignation of Social Service Worker 2 – Taylor Wadsworth – effective May 3, 2021 and Promotion of Rachel Dinan to Fiscal Officer - effective May 2, 2021. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

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It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the proposal with the Clean Team to provide janitorial services for county offices located in Oak Harbor. The proposal is in the amount of \$6,068 per month including labor, cleaning equipment, supplies and all licenses and bonding requirements. The proposal is a month to month basis and can be cancelled with a 90-day written notice. This action is taken upon the recommendation of the Facilities Superintendent. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of a Sub-Recipient Agreement on behalf of the Ottawa County Job and Family Services and Ottawa County Community Improvement Corporation to provide OhioMeansJobs career services for consultant services to eligible individuals. The amount of the contract shall not exceed \$116,288.32. The term of this agreement is July 1, 2021 through June 30, 2022. This action is taken upon the recommendation of the Director of Job and Family Services. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated April 29 and May 4 and 5, 2021 in the total amount of \$897,075.53 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

11:30 a.m. Ottawa County Business Task Force Bi-Weekly Call. Updates from the Visitor's Bureau, Community Improvement Corporation, Job and Family Services, Attorney General's Office, chambers, and other political subdivisions.

It was moved by Commissioner Coppeler seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize the following transfers and appropriations as requested by the County Engineer, Job and Family Services, and Senior Resources. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

County Administrator/Clerk provided the following updates: budget change requests

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