

Recap of the County Commissioners Meeting July 22, 2021.

Commissioner Douglas, present; Commissioner Coppeler, present; Commissioner Stahl, present.

10:00 a.m. – Attended the Soil and Water Conservation District Day on the Wildside.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the minutes of the July 15, 2021 meeting are approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the requests for travel expenses be approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners accepts the resignation of Garrett Hirt, Summer Seasonal Laborer effective June 28, 2021. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Commissioners amend the previous action of July 15, 2021 for the Wireless Emergency Notification System (WENS) Service Agreement with Inspiron Logistics amending the option to renew from eight (8) years to five (5) years at an annual cost of \$5,995. This action is taken upon the recommendation of Director of the Emergency Management Agency. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize signing of an amendment to the Purchase of Service Contract on behalf of the Ottawa County Department of Job and Family Services with All Star Transportation, LLC to increase the contract amount by \$52,000.00 based on service levels and amounts billed in the first quarter of the existing agreement. The total amount of the contract may not exceed \$72,000.00 and is effective April 1, 2021 through March 31, 2022. This action is taken upon the recommendation of the Director of the Department of Job and Family Services. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Amendment to the Clean Ohio Trail Fund State/Local Project Agreement to extend the project completion date to April 30, 2022. This request is to allow ODOT time for the completion of their final project documents for the North Coast Inland Trail Project and to provide the County adequate time to request the remaining grant funds. This action is taken upon the recommendation of the County Administrator/Clerk. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize a pay adjustment for Margaret Osborne as the Executive Director of Ottawa County Family and Children First Council. The new rate of pay will be adjusted

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to \$2,100.80 bi-weekly and shall be effective July 18, 2021 as well as an \$784 lump sum added to the next payroll as back pay due from the January 3, 2021 pay increases provided to other county employees. This action is taken upon the recommendation of the County Administrator/Clerk due to the fact that the FCFC Executive Director had not received the annual county employee pay increase due to the timing of the transition of the agency. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of the Hazard Mitigation Grant Assistance Agreement for property located at #8 Shawnee Drive in Port Clinton. The property owner is responsible for twelve and one-half percent (12.5%) of the project costs. This action is taken upon the recommendation of the Director of the Emergency Management Agency. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of the Hazard Mitigation Grant Assistance Agreement for property located at 328 N. Miami Beach in Port Clinton. The property owner is responsible for twelve and one-half percent (12.5%) of the project costs. This action is taken upon the recommendation of the Director of the Emergency Management Agency. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the hiring of Bradley Baumgardner, effective August 9, 2021 for the Communications/SCADA Specialist position. The rate of pay will be \$31.91 per hour. This action is taken upon the recommendation of the Sanitary Engineer and is contingent upon the successful completion of a criminal background check, Bureau of Motor Vehicle driving check and a pre-employment drug test. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the hiring of Kelly Sigurdson for the position of Meal Packer & Contingency Driver effective July 22, 2021 at a rate of pay of \$10.00 per hour. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Commissioners authorize the president of the Board to sign the lease agreement with Family & Children First Council to provide space for staff located at the Riverview School Building in Oak Harbor. Term of this agreement is March 1, 2021 through February 28, 2022 at a rate of \$261 per month. This action is taken upon the recommendation of the Executive Director of Family & Children First. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

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It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of the Memorandum of Understanding with the SEIU, District 1199 and the Board of Commissioners on behalf of the collective bargaining agreement with the Riverview Healthcare Campus. This MOU will permit SEIU union employees to receive holiday pay for the new June 19th holiday and in each subsequent year of the contract. This action is taken upon the recommendation of the County Administrator/Clerk. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the County Auditor to accept from the County Engineer the encumbering of \$69,300.00 of Motor Vehicle License Fees from the Road and Bridge Fund pursuant to the request from the Village of Genoa for the resurfacing of Main Street and other roads as approved under Resolution 21-20 on April 1, 2021. Disbursement of funds will be based on actual costs of the project upon verification by vendor invoices. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the following personnel action(s) are approved upon the recommendation of the Job & Family Services Director: Full time hire of Frederick Marci as a Clerical Specialist 2 effective August 2, 2021. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners accept the proposal from Janotta & Herner to provide necessary concrete and masonry repairs at the exterior entries of the Danbury Senior Center. The proposal is in the amount of \$4,398. This action is taken upon the recommendation of the Facilities Superintendent and Director of Senior Resources. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of the Revised Memorandum of Understanding with the Mental Health & Recovery Board of Erie and Ottawa County. This MOU revises the contract dates and funding as previously agreed to on May 20, 2021 to provide jail nursing services. This MOU is for the period of July 1, 2021 through December 31, 2021 and is in the amount of \$33,852. This action is taken upon the recommendation of the Sheriff. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated July 16, 19 and 21, 2021 in the total amount of \$378,026.46 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

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It was moved by Commissioner Coppeler seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize the following transfers and appropriations as requested by the Auditor, Job & Family Services and Commissioners Office. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 2:57 p.m. to discuss employment of personnel. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 3:19 p.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

County Administrator/Clerk provided the following updates: budget change requests; upcoming meetings & events; provided 2022 budget process schedule; agreements signed; and natural gas aggregation program.

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