

Recap of the County Commissioners Meeting October 19, 2021.

Commissioner Douglas, present; Commissioner Coppeler, present; Commissioner Stahl, present.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the minutes of the October 14, 2021 meeting are approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the requests for travel expenses be approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of Change Order No. 1 with Erie Blacktop, Inc. contractor for the West Catawba Road, CR#30 Improvement Project Phase 2. The change order is to extend the completion date to November 15, 2021 due to weather delays and reduced availability of personnel due to COVID and does not change the total contract price of \$819,554.98. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the contract with the Mental Health and Recovery Services Board of Seneca, Ottawa, Sandusky and Wyandot Counties. This contract is to provide funds for 28-hours per week of nursing services at the jail and is for the period of October 1, 2021 through June 30, 2022 in the amount of \$53,028. This action is taken upon the recommendation of the Sheriff. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners request the County Auditor to establish a fund for the Emergency Management Agency titled "2022 Mitigation Plan Grant." This fund is being established per the O.R.C. section 5705.10 (D). This action is taken upon the request of the Director of the Emergency Management Agency. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated October 15 and 18, 2021 in the total amount of \$321,192.64 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by Job and Family Services and Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

10:30 a.m. – Hazard Mitigation Grant Update. Reviewed the grant program and potential for ten homes to participate in the program. Plans are being prepared and will be setting bid opening dates for each elevation project. It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners set a bid opening date of December 2, 2021 at 9:30 a.m. at which time bids received will be opened for the Flood Hazard Mitigation/Home Elevation Project. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

11:00 a.m. – Sanitary Engineering Bi-Weekly Update. It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 11:01 a.m. to discuss employment of personnel within the Sanitary Engineering Department. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 11:24 a.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners approve and authorize entering into a two phase A/E agreement with Poggemeyer Design Group. First phase in the amount of \$5,300 is for professional engineering services to prepare technical specifications to assist the county in defining how sludge is to be removed from the Danbury WWTP sludge lagoon and Portage/Catawba Island WWTP sludge is to be dewatered and disposed and to develop bidding documents. Second phase in the amount of \$8,500 is to perform a study to evaluate potential alternatives for sludge dewatering including the development of probable construction costs and evaluation of different types of dewatering equipment. The total amount of the A/E agreement is \$13,800.00. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It being the hour of 11:30 a.m., the time set by the Board of Ottawa County Commissioners for the bid opening for the 2022 Chemicals bid(s). Several bids were received and will be reviewed.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize the attached modifications to Chapters III, V, and Appendix “B” of the Ottawa County Sewer District Public Water Rules and Regulations for the Ottawa County Regional Water Supply System effective immediately. This action is being taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize the attached modifications to Chapters I of the Ottawa County Sewer District Public Wastewater Rules and Regulations & the Wastewater Construction Specifications Chapters IV and V effective immediately. This action is being taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes. County Administrator/Clerk provided the following updates: budget change requests; transfer of funds from Law Library; 4-H educator interviews; upcoming events; and Camp Perry environmental assessment review.

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