

Recap of the County Commissioners Meeting November 16, 2021.

Commissioner Douglas, present; Commissioner Coppeler, present; Commissioner Stahl, present.

It was moved by Commissioner Coppeler and seconded by Commissioner Douglas that the minutes of the November 9, 2021 meeting are approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, abstain.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the minutes of the November 15, 2021 meeting are approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the requests for travel expenses be approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners accept the resignation of Coroner Investigator employee, Jessica Hanf effective November 26, 2021. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the board to sign an Inter-agency agreement between the Ottawa County Family and Children First Council and Ottawa County Board of Developmental Disabilities. The purpose of this agreement is to enhance oversight of local Early Intervention Systems implementation of IDEA to support further application of evidence-based EI practices and promote the use of technology for EI Service provision and evaluation. This agreement is effective November 11, 2021 through June 30, 2023 and shall not exceed \$22,147.00. This action is taken upon the recommendation of the Director of the Family and Children First Council. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign Change Order No. 1 with D.L. Smith Concrete LLC, contractor for the CDBG City of Port Clinton ADA Curb Ramp Replacement Project. The amount of the change order is an increase of \$1,718 and is due to adjustment of final quantities. New contract price including this change order is \$29,874 and the City will cover the increase to the contract. This action is taken upon the recommendation of the Director of the Regional Planning Commission. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the following personnel action(s) are approved upon the recommendation of the Job & Family Services Director: Transfer within the agency of Angelica Armendariz from Eligibility/Referral Specialist 2 to Social Service Worker 2 effective December 13, 2021 and Transfer within the agency of Kami Sayre from Social Service Worker 2 to Eligibility/Referral Specialist 2 effective November 29, 2021. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

\*\*\*The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means\*\*\*

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the satisfaction of mortgages for Marla Hirt for property located in Danbury Township. The first mortgage is in the amount of \$8,028 and the second mortgage is in the amount of \$13,128. The mortgages were filed under the CHIP Home program and all mortgage requirements have been met. This action is taken upon the recommendation of the Director of the Regional Planning Commission. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated November 10, 12 and 15, 2021 in the total amount of \$522,229.64 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by the Prosecuting Attorney, OCTA and Commissioners Office. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

10:30 a.m. – Budget Hearing – Treasurer’s Office.

11:00 a.m. – Budget Hearing – Facilities Superintendent.

1:30 p.m. – Sanitary Engineering Bi-Weekly Update and Budget Hearing.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize Poggemeyer Design Group to proceed with the topographical work required for the Regional Water Main Extension to the Village of Elmore. The expense for this work is estimated at \$16,100 and is contained within the previously approved A/E agreement. This action is taken upon the recommendation of the Sanitary Engineering Department. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners amend Section 3.11.5 of the Ottawa County Sewer District Rules and Regulations in order to increase the monthly sewer rate \$1.00 per equivalent dwelling unit (EDU), from \$36.00 to \$37.00 per EDU for the Portage/Catawba Island Township Sewer Sub-District. The rate increase shall be placed into effect on December 17, 2021, and will first appear on the February 1, 2022 sewer bill (for the January, 2022 service period). The rate increase is necessary to generate additional revenue to meet increased operation, maintenance and replacement expenses. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

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It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 1:42 p.m. to discuss pending-imminent litigation. The County Prosecutor was also present. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 2:00 p.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 2:01 p.m. to discuss employment of personnel. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 2:28 p.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

County Administrator/Clerk provided the following updates: budget change requests; and upcoming meeting schedules.

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