

OTTAWA COUNTY HEALTH DEPARTMENT

July 14, 2020

Present:

Board Members: Greg Deerhake, Debbie Hymore-Tester, Steven Jackson, DO, Eric Schramm,
L. J. Overmyer, Bruce Moritz

Health Commissioner: Jerry Bingham, MPH, RS

Director of Nursing: Katie Crowell, RN, MPH

Business Manager: Debra Baumgartner

Administrative Assistant: Julie Wittman

The regular meeting of the Ottawa County District Board of Health was held on July 14, 2020, with President, Greg Deerhake, calling the meeting to order at 5:30 p.m.

The minutes of the June 9, 2020 meeting were presented. Mr. Overmyer moved to approve the minutes. Seconded by Mr. Schramm. Motion carried.

The minutes of the June 22, 2020 meeting were presented. Dr. Jackson moved to approve the minutes. Seconded by Mr. Moritz. Motion carried.

ACTIVITY REPORTS Ms. Crowell presented the June 2020 Nursing Activity Report and Second Quarter Projections.

Mr. Bingham presented the June 2020 Environmental Health Activity Report and Second Quarter Projections.

FISCAL REPORTS

1. HH Accts. Recv.

Ms. Baumgartner presented the June 2020 Home Health Accounts Receivable Report.

2. Financial Report

Ms. Baumgartner presented the June 2020 Board of Health Financial Report.

3. Quarterly Report

Ms. Baumgartner presented the 2020 Second Quarter Financial Report.

GRANTS /

CONTRACTS

1. COVID Contact
Tracing

Mr. Bingham reported that the health department has received a Notice of Award from ODH for \$139,356 to support COVID-19 contact tracing.

COVID-19 REPORT

1. Case Invest &
Contact Tracing

Mr. Bingham explained the process of Case Investigation and Contact Tracing to the Board, stating that the funding from the COVID-19 Contact Tracing grant will help with equipment and staff necessary to successfully complete contact tracing for the pandemic. Mr. Bingham added that all available health department staff is currently being utilized to help, including those previous on Modified Work Week schedules, however, there remains a need for additional staff.

2. PIB COVID-19

Mr. Bingham detailed the Put-in-Bay COVID-19 mass testing that was conducted on

Testing July 10 and July 11, 2020 on the island. He informed the Board that this testing was planned quickly and went very well, with thanks to all the partners who helped make it happen, especially the National Guard and Magruder Hospital.

VITAL STATISTICS REGISTRAR APPOINTMENT Ms. Hymore-Tester moved to appoint Jerry Bingham as the Vital Statistics Registrar for Ottawa County, replacing Nancy Osborn, who has retired. Seconded by Mr. Overmyer. Motion carried.

2020 PROPOSED OEPA / WPCLF RESOLUTION 2020-03 Mr. Bingham explained that Resolution 2020-03 would authorize him to enter into an agreement with Ohio EPA to administer the Water Pollution Control Loan Fund (WPCLF) Program, replacing Ms. Osborn as signature authority on the previously approved Resolution 2020-02. Dr. Jackson moved to read Resolution 2020-03 by title only. (Attached) Seconded by Mr. Overmyer. Roll call vote: Mr. Deerhake-yes, Ms. Hymore-Tester-yes, Dr. Jackson-yes, Mr. Schramm-yes, Mr. Overmyer-yes, Mr. Moritz-yes. Motion carried. Resolution 2020-03 was read by title only. Ms. Hymore-Tester moved to approve Resolution 2020-03. Seconded by Dr. Jackson. Roll call vote: Mr. Deerhake-yes, Ms. Hymore-Tester-yes, Dr. Jackson-yes, Mr. Schramm-yes, Mr. Overmyer-yes, Mr. Moritz-yes. Motion carried.

MEETINGS There are no meetings scheduled for July 2020, due to the COVID-19 Pandemic.

BILL APPROVALS Mr. Overmyer moved to pay the bills. (Attached) Seconded by Ms. Hymore-Tester. Motion carried.

Ms. Hymore-Tester moved to enter into Executive Session for personnel matters to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Seconded by Mr. Overmyer. Roll call vote: Mr. Deerhake-yes, Ms. Hymore-Tester-yes, Dr. Jackson-yes, Mr. Schramm-yes, Mr. Overmyer-yes, Mr. Moritz-yes. Motion carried.

Ms. Hymore-Tester moved to enter into open session. Seconded by Dr. Jackson. Motion carried.

Next Meeting Date August 11, 2020 at 5:30 p.m.

Being no further business, the meeting was adjourned.

Respectfully Submitted,

Gerald W. Bingham, MPH, RS
Health Commissioner
Secretary

Greg Deerhake
President

RESOLUTION 2020-03

**A Resolution Authorizing
Gerald W. Bingham, Jr., Health Commissioner,
To Apply For, Accept, and Enter Into
A Water Pollution Control Loan Fund Agreement
On Behalf of the Ottawa County District Board of Health
For the Repair and Replacement of
Home Sewage Treatment Systems**

Whereas the Ottawa County District Board of Health seeks to repair and/or replace failing home sewage treatment systems; and

Whereas the Ottawa County District Board of Health intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement;

Therefore, be it resolved by the Ottawa County District Board of Health, Port Clinton, Ohio:

That Gerald W. Bingham, Jr., Health Commissioner, is hereby authorized to apply for a WPCLF assistance agreement, sign all documents for and enter into a Water Pollution Control Loan Fund with the Ohio Environmental Protection Agency for the repair and/or replacement of failing home sewage treatment systems on behalf of the Ottawa County District Board of Health, Port Clinton, Ohio.

Furthermore, Gerald W. Bingham, Jr., Health Commissioner, is hereby authorized to enter into any and all contracts connected with the WPCLF Program.

This resolution shall take effect and be in force from and after the earliest period allowed by law.

Roll call vote: Mr. Deerhake-yes; Ms. Hymore-Tester-yes; Dr. Jackson-yes; Mr. Schramm-yes, Mr. Overmyer-yes; Mr. Moritz-yes.

ADOPTED BY THE OTTAWA COUNTY BOARD OF HEALTH
THIS 14th DAY OF JULY, 2020.

Greg Deerhake, President
Ottawa County Board of Health

Gerald W. Bingham, Jr., MPH, RS, Secretary
Ottawa County Board of Health

BILLS PAID

JULY
2020

BINGHAM	\$9.20	NORTH CENTRAL EMS	\$160.00
TRAVEL - JUNE		BLS CPR RENEWAL	
BROWN	\$184.00	OHIO DIVISION OF REAL ESTATE	\$2.50
TRAVEL - JUNE		BURIAL PERMIT	
BUCKEYE TECH SOLUTIONS	\$275.00	OHIO TELECOM	\$99.95
PRINTER MAINTENANCE		FIBER CONCT 7/15-8/15/20	
CENTER FOR DISEASE DETECTION, LLC	\$51.00	OSBORN	\$2.30
FP LAB FEES		TRAVEL - JUNE	
CROWELL	\$91.67	OTTAWA COUNTY COMMISSIONERS	\$414.41
RETIREMENT SUPPLIES		HR CONTRACT	
CROWELL	\$2.30	OVERMYER	\$80.00
TRAVEL - JUNE		BOARD MTG 6/22/20	
DEERHAKE	\$80.00	OVERMYER	\$80.00
BOARD MTG 6/22/20		BOARD MTG 7/14/20	
DEERHAKE	\$80.00	P.T. SERVICE INC.	\$1,698.00
BOARD MTG 7/14/20		PT/OT SRVC FOR 06/20	
ERIE COUNTY GENERAL HEALTH	\$812.50	PERS	\$8,985.41
BEACH SAMPLES		PERS PAYMENT JULY	
ERIE COUNTY GENERAL HEALTH	\$210.00	QUILL CORPORATION	\$18.78
WATER SAMPLES		SUPPLIES - APRIL	
ESOLUTIONS, INC.	\$1,140.00	RIVERVIEW INDUSTRIES, INC.	\$1,052.35
HH FILE TRANSFER SERVICES		CUST. SERV FOR 04/20	
FOX	\$46.00	RIVERVIEW INDUSTRIES, INC.	\$971.40
TRAVEL - JUNE		CUST. SERV FOR 06/20	
HEIN	\$140.30	RUSH	\$592.83
TRAVEL - JUNE		TRAVEL - JUNE	
HYMORE-TESTER	\$80.00	SANDATA TECHNOLOGIES	\$465.24
BOARD MTG 6/22/20		HOME PRO SERVICES	
HYMORE-TESTER	\$80.00	SCHRAMM	\$80.00
BOARD MTG 7/14/20		BOARD MTG 6/22/20	
JACKSON	\$80.00	SCHRAMM	\$80.00
BOARD MTG 7/14/20		BOARD MTG 7/14/20	
MAGRUDER HOSPITAL	\$45.00	SEDLAK	\$19.88
HH ON CALL 05/20		SMOKING CONTRACT	
MAGRUDER HOSPITAL	\$45.00	SEGAARD	\$2.30
HH ON CALL 06/20		TRAVEL - JUNE	
MERCK	\$2,233.87	SENECA MEDICAL INC.	\$46.70
GARDASIL		SUPPLIES FOR JUNE	
MILLER BOAT LINE	\$440.00	STAPLES	\$119.46
FERRY TICKETS		SUPPLIES - JUNE	
MORITZ	\$80.00	STERLING PC MAINTENANCE SOLUTIONS	\$530.00
BOARD MTG 6/22/20		COMPUTER CONTRACT	
MORITZ	\$80.00	STERLING PC MAINTENANCE SOLUTIONS	\$99.99
BOARD MTG 7/14/20		SERVER CERTIFICATE	
MT BUSINESS TECHNOLOGIES	\$374.96	TEREM MARKETING	\$101.00
COPIER SERVICE FOR 06/20		LETTERHEAD	
NIESE	\$395.60	TEREM MARKETING	\$215.36
TRAVEL - JUNE		YEARS OF SERVICE PINS	

THERACOM LLC	\$391.02
NEXPLANON	
TREASURER, STATE OF OHIO	\$7,254.48
2ND QTR VITAL STATS 2020	
VERIZON WIRELESS	\$223.75
CELL PHONES	
WADE	\$119.03
TRAVEL - JUNE	
WAL-MART	\$34.90
RETIREMENT	
WELTON	\$137.79
FOOD SERVICE REFUND	
WITTMAN	\$20.70
TRAVEL - JUNE	