



OTTAWA COUNTY HEALTH DEPARTMENT

May 11, 2021

Present:

Board Members: Debbie Hymore-Tester, Greg Deerhake, Steven Jackson, DO, L.J. Overmyer,
Eric Schramm

Health Commissioner: Jerry Bingham, MPH, RS

Director of Env Health: Tracy Brown, MHE, RS, RD

Director of Health Ed & Accreditation: Joshua Niese, MPH, RS

Director of Nursing: Katie Crowell, RN, MPH

Business Manager: Debra Baumgartner

Administrative Assistant: Julie Wittman

The regular meeting of the Ottawa County District Board of Health was held on May 11, 2021, with President, Debbie Hymore-Tester calling the meeting to order at 5:30 p.m.

The minutes of the April 13, 2021 meeting were presented. Dr. Jackson moved to approve the minutes. Seconded by Mr. Deerhake. Motion carried.

HEALTH COMM.
REPORT

Mr. Bingham presented the Health Commissioner's Report to the Board. He updated the Board on the trending of COVID cases, which continues to decline, and detailed the requirements that would need met for the county's red category to change.

Mr. Bingham explained that currently 41.75% of Ottawa County residents have been completely vaccinated against COVID-19. He stated that the department is planning on conducting a clinic utilizing Johnson & Johnson vaccine at the Walleye Festival on Memorial Day Weekend, with a raffle to be held for Jet Express tickets and a golf cart for a day. Anyone receiving a vaccine at the Walleye Festival will be entered into the drawing.

Mr. Bingham informed the Board that Senate Bill 22 has passed both the Senate and the House, which will establish an Ohio Health Oversight and Advisory Committee to oversee any action taken by the Ohio Governor, which would strip him of his ability to issue orders. He added that this would stop mass gathering orders, mask mandates, and would also not allow the health department to issue local orders, e.g. limiting public gatherings.

Mr. Bingham showed the Board a plaque which was given to health departments in NW Ohio from the Bowling Green State University – The Thank You Project, to recognize outstanding public service during COVID-19, thanking the departments for selflessly and diligently serving NW Ohio during the COVID-19 Pandemic.

PUBLIC COMMENT No public in attendance.

DIVISION REPORTS

- 1. Nursing
Ms. Crowell stated that the Nursing Division will resume 60 Plus Clinics throughout the county, beginning June 1, 2021. She added that they will be transitioning to electronic charting starting with Immunization Clinics in June and eventually extending to all areas of the Nursing Division. Ms. Crowell informed the Board that the Home Health hearing was conducted for a case where payment was withheld and she will let them know when she receives the final judgement. Homebound COVID vaccinations have begun and will be ongoing until there is no longer a need.

- 2. Env Health
Ms. Brown reported that she continues to train her staff in the sewage and food protection programs. She added that the WPCLF Program is growing and that Mosquito Grant activities will begin along with the Bathing Beach Monitoring Program.

- 3. Health Ed/Accred
Mr. Niese informed the Board that the new website will be up and running on Monday, May 17, 2021 and that the credit card process will be forthcoming.

FISCAL REPORTS

- 1. HH Accts. Recv.
Ms. Baumgartner presented the April 2021 Home Health Accounts Receivable Report.

- 2. Financial Report
Ms. Baumgartner presented the April 2021 Board of Health Financial Report.

GRANTS /
CONTRACTS

- 1. 2021 ODH BBM
Mr. Bingham requested Board approval to enter into the following grants and contracts:
Dr. Jackson moved to authorize Mr. Bingham to enter into a contract with the Ohio Department of Health to sample 7 area beaches. Seconded by Mr. Schramm. Motion carried.

- 2. 2021 MHP Contract
Mr. Overmyer moved to authorize Mr. Bingham to enter into a contract with the Ohio Department of Commerce to conduct the Manufactured Home Park Inspection Program/Contract. Seconded by Mr. Schramm. Motion carried.

- 3. 2022 WIC Grant
Dr. Jackson moved to authorize Mr. Bingham to reapply to ODH for the 2022 Women, Infants, and Children (WIC) Grant. Seconded by Mr. Overmyer. Motion carried.

- 4. 2023 IN Grant
Mr. Schramm moved to authorize Mr. Bingham to reapply to ODH for the 2023 Integrated Naloxone (IN) Grant. Seconded by Dr. Jackson. Motion carried.

PERSONNEL

- 1. H. Overmyer-Hire
Mr. Bingham informed the Board that Hannah Overmyer was selected to fill the Mosquito Control Seasonal Employee vacancy effective May 24, 2021.
Mr. Schramm moved to hire Hannah Overmyer as a seasonal employee working 32 hours per week on the Mosquito Program. Seconded by Dr. Jackson. Motion carried. (Mr. Overmyer abstained.)

- 2. Clerical Spec Vac
Mr. Bingham reported that the temporary solution for the Clerical Specialist vacancy, which occurred about two years ago, is no longer working well and that he will be posting internally and externally to fill this position. He added that this person will mainly act as Receptionist, and will help back-up other clerical positions within the department to help with succession planning.

MEETINGS There are no meetings scheduled for May 2021, due to the COVID-19 Pandemic.

BILL APPROVALS Mr. Overmyer moved to pay the bills. (Attached) Seconded by Dr. Jackson. Motion carried.

EXECUTIVE SESSION Dr. Jackson moved to enter into Executive Session for personnel matters to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Seconded by Mr. Overmyer. Roll call vote: Ms. Hymore-Tester-yes, Mr. Deerhake-yes, Dr. Jackson-yes, Mr. Schramm-yes, Mr. Overmyer-yes. Motion carried.

Mr. Overmyer moved to enter into open session. Seconded by Dr. Jackson. Motion carried.

Next Meeting Date June 8, 2021 at 5:30 p.m.

Being no further business, the meeting was adjourned.

Respectfully Submitted,

Gerald W. Bingham, MPH, RS
Health Commissioner
Secretary

Debbie Hymore-Tester
President

BILLS PAID

MAY
2021

ALLSHRED SERVICES	\$257.85	PERRY PROTECH	\$72.95
SHREDDING		COPIER SERVICE FOR 06/21	
BAILEY'S TEST STRIPS AND	\$51.00	PERRY PROTECH	\$127.07
SUPPLIES - MAY		OVERAGE FOR 04/21	
BINGHAM	\$36.96	PERS	\$8,676.52
TRAVEL - APRIL		PERS PAYMENT MAY	
BROWN	\$152.88	REDMOND	\$5.04
TRAVEL - APRIL		TRAVEL - APRIL	
CAPUANO	\$8.96	RUSH	\$36.96
TRAVEL - APRIL		TRAVEL - APRIL	
CELLIER	\$29.12	SANDATA TECHNOLOGIES	\$465.24
TRAVEL - APRIL		HOME PRO SERVICES-MAY	
CROWELL	\$197.12	SCHRAMM	\$80.00
TRAVEL - APRIL		BOARD MTG 05/11/21	
DEERHAKE	\$80.00	SEGAARD	\$6.72
BOARD MTG 05/11/21		TRAVEL - APRIL	
ESOLUTIONS, INC.	\$95.00	SHOPLET.COM	\$230.01
HH FILE TRANSFER SERVICES		SUPPLIES FOR APRIL	
FACER	\$202.72	STAPLES	\$93.77
TRAVEL - APRIL		SUPPLIES - MAY	
FOX	\$77.28	THE STORAGE DOCK	\$55.00
TRAVEL - APRIL		STORAGE UNIT - JUNE	
GEOPHYTA	\$4,387.50	TRISTANO	\$244.72
WPCLF HSTS SYSTEM		TRAVEL - APRIL	
HEIN	\$137.76	UNITED PARCEL SERVICE	\$18.08
TRAVEL - APRIL		SERVICES FOR 04/21	
HYMORE-TESTER	\$80.00	VERIZON WIRELESS	\$391.37
BOARD MTG 05/11/21		CELL PHONES	
JACKSON	\$80.00	WITTMAN	\$13.44
BOARD MTG 05/11/21		TRAVEL - APRIL	
MCCLOSKEY	\$45.92		
TRAVEL - APRIL			
MERCK	\$7,035.58		
GARDASIL			
MILLER BOAT LINE	\$16.00		
FERRY TICKETS			
MOJO ONSITE, LLC	\$3,995.00		
SEWAGE SYSTEM WPCLF			
MT BUSINESS TECHNOLOGIES	\$78.02		
COPIER SERVICE 11/20-4/21			
NACCHO	\$240.00		
NACCHO DUES			
NIESE	\$26.88		
TRAVEL - APRIL			
OTTAWA COUNTY COMMISSIONERS	\$95.76		
IT SERVICES-APRIL			
OVERMYER	\$80.00		
BOARD MTG 05/11/21			