



OTTAWA COUNTY HEALTH DEPARTMENT

June 14, 2022

Present:

Board Members: Debbie Hymore-Tester, Greg Deerhake, Steven Jackson, DO, L.J. Overmyer
Health Commissioner: Jerry Bingham, MPH, REHS
Director of Env Health: Tracy Brown, MHE, REHS, RD
Director of Health Ed & Accreditation: Joshua Niese, MPH, REHS
Director of Nursing: Katie Crowell, RN, MPH
Business Manager: Debra Baumgartner
Administrative Assistant: Julie Wittman, Jamie Fuller
Guests: See Attached

The regular meeting of the Ottawa County District Board of Health was held on June 14, 2022, with President, Debbie Hymore-Tester, calling the meeting to order at 5:30 p.m.

The minutes of the May 10, 2022 and May 25, 2022 meetings were presented. Mr. Deerhake moved to approve the minutes. Seconded by Mr. Overmyer. Motion carried.

DEVORE SEWAGE
VARIANCE

Ms. Brown explained that Chuck DeVore has requested a sewage variance from the Board of Health, for his property at 1900 N. Joy Rd., Carroll Township. Mr. DeVore stated that he has encountered a hardship in caring for his aging parents, and is requesting to utilize a sewage holding tank connected to an addition on his property, where his parents would reside. Dr. Jackson moved to grant the hardship variance to Chuck DeVore for a minimum of a 1,000 gallon holding tank with the following required stipulations:

1. Must obtain an alteration permit to install the septic holding tank. The holding tank must be installed by a licensed sewage system installer.
2. Must have a high water alarm installed on the septic tank that is both audible and visual;
3. Must have the septic holding tank pumped out by a registered sewage hauler as needed;
4. Must provide proof of the pumping report to the health department within 5 business days from date of pump-out;
5. Must immediately apply and submit payment of \$75.00 to enter into the Operation and Maintenance program (O&M); and
6. Must meet all other requirements of the Sewage Treatment System Rules, specifically OAC 3701-29.

Seconded by Mr. Deerhake. Motion carried.

HEALTH COMM.
REPORT

Mr. Bingham presented the following Health Commissioner's Report to the Board: He updated the Board on the status of Willow Bend Campground, explaining that the owner has electronically signed the Board of Health's agreement, delivered the campground plans to the Ohio Department of Health and submitted payment.

The department's open house went well, with many community partners touring the department along with some members of the public.

A COVID hotwash was held by Ottawa County Emergency Management Agency (EMA), with members from EMA, Magruder Hospital, EMS, police, school superintendents, etc. in attendance. He stated that some small issues were brought forward from early on in the pandemic, however, overall everything was very positive.

The health department's Health Educator was featured in the News Herald in an article regarding the new Prevention Coalition.

The first probable case of Monkey Pox has been found in Ohio, however, the risk of transmission is low.

There has been no movement on House Bill 463, the bill that proposes placing health departments under county commissioners' control and eliminating the District Advisory Council. Senate Bill 338 has been introduced on behalf of local public health, which revises the food program survey process. Mr. Bingham stated that he fully supports this bill, as it will help sanitarians and food service operators with the inspection process.

PUBLIC COMMENT

No public comment.

DIVISION REPORTS

1. Nursing

Ms. Crowell informed the Board that the new Reproductive Health and Wellness hours for the Family Planning Clinic have been going well. She stated that Catawba Security will be installing the security system for vaccine storage, with sensors that should alert her if the vaccines are not within a satisfactory temperature range. Ms. Crowell added that the immunization clinic on Put-in-Bay was well attended, and the residents were very appreciative of this arrangement.

2. Env Health

Ms. Brown updated the Board on the Bathing Beach Monitoring Program, stating that the 2022 contract increased from 7 to 23 beaches sampled per week, with some beaches being sampled 3 times per week. She stated that inspections in all programs are going well. Ms. Brown added that \$166,000 of the \$264,000 for the Water Pollution Control Loan Fund (WPCLF) Program has been earmarked for sewage system replacements and that the remainder of the funding will be utilized for some additional requests, however, there is not enough funding for all requests that she has received.

3. Health Ed/Accred

Mr. Niese informed the Board on the progress of accreditation, stating that he is currently at 97% completion. He stated that he plans to reach 100% completion by the end of the week.

STRATEGIC PLAN Mr. Bingham requested Board approval on the updated Strategic Plan, which was sent to the Board prior to the meeting, after changes were made based on staff input. Dr. Jackson moved to approve the Strategic Plan. Seconded by Mr. Overmyer. Motion carried.

GRANTS /
CONTRACTS Mr. Bingham requested Board approval to enter into a contract with the Sandusky County Health Department to be the administrator of the 2023 Get Vaccinated (GV) Ohio Grant. Mr. Deerhake moved to authorize Mr. Bingham to enter into a contract with the Sandusky County Health Department for the GV Grant. Seconded by Dr. Jackson. Motion carried.

1. 2023 Sandusky County GV Contract

PERSONNEL

1. E Serrato-Hire Mr. Bingham stated that Eve Serrato has been selected to fill the vacant Mosquito Program seasonal position, effective May 23, 2022. Mr. Overmyer moved to hire Eve Serrato as the Mosquito Program seasonal employee. Seconded by Dr. Jackson. Motion carried.

2. A. Floro-Hire Mr. Bingham stated that Alex Floro has been selected to fill the Environmental Health Technician position, effective June 7, 2022. Mr. Deerhake moved to hire Alex Floro as an Environmental Health Technician. Seconded by Mr. Overmyer. Motion carried.

3. H. Overmyer-Resign Mr. Bingham stated that Hannah Overmyer has resigned her seasonal position with the Mosquito Program, effective June 16, 2022, after she has completed training Ms. Serrato. Dr. Jackson moved to accept Hannah Overmyer's resignation. Seconded by Mr. Deerhake.

FINANCIAL REPORT Ms. Baumgartner presented the May 2022 Board of Health Financial Report.

Then & Nows Ms. Baumgartner presented the June Then & Nows and recommended Board approval. (Attached) Dr. Jackson moved to approve the June Then & Nows. Seconded by Mr. Deerhake. Motion carried.

PRESENTATION – BOARD CEUs Mr. Niese presented information on becoming accredited through PHAB to the Board, detailing the accreditation history and process. The Board earned 30 minutes of CEUs from this presentation.

PHAB – The Road To Accreditation

2022 MILEAGE REIMBURSEMENT Mr. Bingham reminded Board members that the Board's policy for mileage reimbursement of personal autos used for Board business is the IRS mileage rate. The IRS mileage rate increased from 58.5 to 62.5 cents per mile, effective July 1, 2022.

MEETINGS Mr. Deerhake moved to approve attendance at the following meetings:

06/14/22	TMACOG-HSTS Updates –Toledo (Bingham, Brown)
06/16/22	EPA Regional Roundtable-Economic Development – Bowling Green (Bingham)
07/13/22	Vaccine Training – Dublin (Crowell)

Seconded by Mr. Overmyer. Motion carried.

BILL APPROVALS

Mr. Overmyer moved to pay the bills. (Attached) Seconded by Dr. Jackson. Motion carried.

Next Meeting Date July 12, 2022 at 5:30 p.m.

Being no further business, the meeting was adjourned.

Respectfully Submitted,

Gerald W. Bingham, MPH, REHS
Health Commissioner
Secretary

Debbie Hymore-Tester
Board President

Then & Now Invoices
June 2022

<u>Obligation Date</u>	<u>Date Encumbered / Purchase Order</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
6/3/2022	06/07/2022	Ottawa County Commissioners	Yearly e-mail, anti-virus, web filtering & internet	\$11,258.17

BILLS PAID

JUNE
2022

AMAZON CAPITAL SERVICES, INC. SUPPLIES FOR MAY	\$2,452.52	HYMORE-TESTER BOARD MTG 06/14/22	\$80.00
AMAZON CAPITAL SERVICES, INC. SUPPLIES FOR JUNE	\$21.98	JACKSON BOARD MTG 06/14/22	\$80.00
BIHN TRAVEL - MAY	\$310.05	JEFF KURAS EXCAVATING, LLC SEWAGE SYSTEM WPCLF	\$15,250.00
BINGHAM EXPENSES-MAY	\$46.41	KROGER SUPPLIES - MAY	\$16.48
BINGHAM SUPPLIES - MAY	\$123.56	MCCLOSKEY TRAVEL - MAY	\$14.63
BINGHAM TRAVEL - MAY	\$300.69	MERCK PROQUAD RHA	\$2,450.76
BISTRO 163 OPEN HOUSE	\$63.00	MERCK VARIVAX	\$1,479.72
BROWN SUPPLIES - MAY	\$41.86	MERCK GARDASIL	\$4,970.90
BROWN TRAVEL - MAY	\$138.65	MOJO ONSITE, LLC SEWAGE SYSTEM WPCLF	\$4,125.00
CAPITAL ONE - WALMART SUPPLIES - MAY	\$17.88	NATIONAL RESTAURANT SERV SAFE MATERIAL	\$984.61
CAPUANO TRAVEL - MAY	\$4.10	NIESE EXPENSES-MAY	\$42.32
CATAWBA SECURITY IMMUNIZATION ALARM	\$1,799.85	NIESE TRAVEL - MAY	\$54.41
CENTER FOR DISEASE DETECTION, FP LAB FEES - MAY	\$50.00	OAK HARBOR CHAMBER OF HR TRAINING	\$25.00
CHEMICAL SERVICE & SUPPLIES SUPPLIES - JUNE	\$164.65	OHIO DIVISION OF REAL ESTATE BURIAL PERMIT	\$2.50
CLARKE MOSQUITO CONTROL SUPPLIES	\$744.00	OTTAWA COUNTY COMMISSIONERS PRE-EMPLOYMENT DRUG TEST	\$96.00
CROGHAN COLONIAL BANK PUBLIC HEALTH CONF HOTEL	\$183.81	OTTAWA COUNTY SHERIFF PRE-EMP BACKGRND CHECK	\$60.00
CROWELL TRAVEL - MAY	\$118.17	OTTAWA COUNTY TREASURER YEARLY COMPUTER COST	\$11,258.17
DANIELS TRAVEL - MAY	\$22.82	OVERMYER TRAVEL - MAY	\$16.97
DEERHAKE BOARD MTG 06/14/22	\$80.00	OVERMYER BOARD MTG 06/14/22	\$80.00
EKLEBERRY TRAVEL - MAY	\$6.44	PERRY PROTECH COPIER SERVICE FOR 06/22	\$80.75
FACER TRAVEL - MAY	\$455.72	PERRY PROTECH OVERAGE FOR 05/22	\$136.62
FOX TRAVEL - MAY	\$62.60	QUILL CORPORATION SUPPLIES - JUNE	\$217.93
GLAXOSMITHLKINE SHINGRIX, BOOSTRIX, INFAN	\$2,581.87	QUILL CORPORATION SUPPLIES - MAY	\$677.90
HEIN TRAVEL - MAY	\$130.46	RIVERVIEW INDUSTRIES, INC. CUST. SERV FOR 05/22	\$807.21

RUSH	\$87.75
TRAVEL - MAY	
SANOFI PASTEUR, INC.	\$164.26
TUBERSOL	
SERRATO	\$2.34
TRAVEL - MAY	
TREASURER OF STATE	\$210.00
MARCS RADIOS	
UNITED PARCEL SERVICE	\$334.95
SERVICES FOR 05/22	
UNITED PARCEL SERVICE	\$157.57
SERVICES FOR 06/22	
VELIZ	\$180.18
TRAVEL - MAY	
VERIZON WIRELESS	\$385.49
CELL PHONES	
VITAL RECORDS HOLDING, LLC	\$82.80
SHREDDING	
WITTMAN	\$239.27
TRAVEL - MAY	