



OTTAWA COUNTY HEALTH DEPARTMENT

September 22, 2022

Present:

Board Members: Debbie Hymore-Tester, Greg Deerhake, Steven Jackson, DO, Eric Schramm, L.J. Overmyer, Bruce Moritz

Health Commissioner: Jerry Bingham, MPH, REHS

Director of Health Ed & Accreditation: Joshua Niese, MPH, REHS

Administrative Assistant: Jamie Fuller

The special meeting of the Ottawa County District Board of Health was held on September 22, 2022, with President, Debbie Hymore-Tester, calling the meeting to order at 7:00 a.m.

The minutes of the August 9, 2022 and September 13, 2022 meetings were presented. Dr. Jackson moved to approve the minutes. Seconded by Mr. Overmyer. Motion carried.

GRANTS /
CONTRACTS

Mr. Bingham reported on the following grants/contracts:

1. MHR SB Affiliation
Agreement

Requested Board approval to enter into an affiliation agreement with the Mental Health Recovery and Services Board (MHR SB) for an additional \$3,000 in funding to be used for Deterra bags and staff salary for Overdose Awareness Day. Mr. Deerhake moved to authorize Mr. Bingham to enter into an affiliation agreement with MHR SB for additional funding. Seconded by Dr. Jackson. Motion carried.

2. MHR SB MOU

Requested Board approval to enter into a memorandum of understanding with the Mental Health and Recovery Services Board (MHR SB) to carry over \$28,391.05 of funding from fiscal year 2022 to fiscal year 2023. \$4,000 of the carryover funds will be utilized for the Community Health Assessment and Community Health Improvement Plan. Mr. Schramm moved to authorize Mr. Bingham to enter into the memorandum of understanding with MHR SB. Seconded by Dr. Jackson. Motion carried.

3. 2022-2023 PIB
School Contract

Requested Board approval to renew a contract with the Put-in-Bay Board of Education for School Nursing Services for the 2022-2023 school year with a \$1 per hour increase from the previous year. Mr. Deerhake moved to authorize Mr. Bingham to renew the contract with the Put-in-Bay Board of Education for School Nursing Services for the 2022-2023 school year, with the \$1 per hour fee increase. Seconded by Mr. Schramm. Motion carried

4. 2023 Cribs for Kids
Contract

Requested Board approval to renew the contract with Sandusky County to administer the Cribs for Kids Program at the same rate as the previous contract. Dr. Jackson moved to authorize Mr. Bingham to renew the contract with the Sandusky County Health Department for the Cribs for Kids Program. Seconded by Mr. Schramm. Motion carried.

5. Housing and Urban Development MOU Requested Board approval to enter into a memorandum of understanding with the Great Lakes Community Action Partnership to reduce the number of unsheltered homelessness in communities with high levels of unsheltered homelessness in rural areas. Dr. Jackson moved to authorize Mr. Bingham to enter into the memorandum of understanding with the Great Lakes Community Action Partnership. Seconded by Mr. Schramm. Motion carried.

6. Area Office on Aging Grant Requested Board approval to apply to the Area Office on Aging for the 2023-2026 Older Americans Act Home and Community Based Services Proposal to provide evidence-based programming to seniors in Ottawa County. Dr. Jackson moved to authorize Mr. Bingham to apply for the Area Office on Aging’s grant. Seconded by Mr. Deerhake. Motion carried.

PERSONNEL

1. Grant Coordinator Position Description Mr. Bingham presented a new position description for a Grant Coordinator-Health Educator. Mr. Deerhake moved to approve the position description for the Grant Coordinator-Health Educator. Seconded by Dr. Jackson. Motion carried

2. D.Bradford-Retire Mr. Bingham stated that Denise Bradford would be retiring from her position as Clerical Specialist, effective September 30, 2022. Mr. Overmyer moved to accept Denise Bradford’s retirement. Seconded by Mr. Deerhake.

MEETINGS

Mr. Overmyer moved to approve attendance at the following meetings:

09/14/22 }
09/15/22 } AOHC Conference – Columbus (Bingham, McLean)
09/16/22 }
09/23/22 NW AOHC – Bowling Green (Bingham)

Seconded by Mr. Schramm. Motion carried.

BILL APPROVALS

Dr. Jackson moved to pay the bills. (Attached) Seconded by Mr. Overmyer. Motion carried.

Next Meeting Date October 11, 2022 at 5:30 p.m.

Being no further business, the meeting was adjourned.

Respectfully Submitted,

Gerald W. Bingham, MPH, REHS
Health Commissioner
Secretary

Debbie Hymore-Tester
Board President

BILLS PAID

SEPTEMBER 2022

AMAZON CAPITAL SERVICES, INC. SUPPLIES FOR CIA	\$5,331.59	IRELAND WPCLF EPA REFUND	\$200.00
AMAZON CAPITAL SERVICES, INC. SUPPLIES FOR AUGUST	\$351.88	J.N. SHEFFEY ASSOCIATES AUDIOMETER CALIBRATION	\$52.00
BIHN TRAVEL - AUGUST	\$234.38	JACKSON BOARD MTG 09/22/22	\$80.00
BINGHAM TRAVEL - AUGUST	\$298.75	JACKSON BOARD MTG 09/13/22	\$80.00
BRADY SIGNS DIGITAL SIGN - FINAL PYMT	\$19,575.56	LIAMER MEDIA LLC WEBSITE DESIGN - MHSRB	\$1,570.00
BROWN TRAVEL - AUGUST	\$205.63	MILLER BOAT LINE FERRY TICKETS	\$339.00
CAPITAL ONE - WALMART SUPPLIES - AUGUST	\$21.26	MORITZ BOARD MTG 09/22/22	\$80.00
CAPUANO TRAVEL - AUGUST	\$10.00	NATIONAL RESTAURANT ASSOCIATI SERV SAFE MATERIAL	\$984.61
CASTALIA TRENCHING & READY MIX SEWAGE SYSTEM WPCLF	\$44,500.00	NIESE TRAVEL - AUGUST	\$30.00
CATAWBA SECURITY ALARM MONITORING	\$419.40	OHIO DIVISION OF REAL ESTATE BURIAL PERMIT	\$12.50
CENTER FOR DISEASE DETECTION, FP LAB FEES - AUGUST	\$12.50	OVERMYER BOARD MTG 09/13/22	\$80.00
CIVILIAN MARKSMANSHIP BUILDING RENTAL	\$125.00	OVERMYER BOARD MTG 09/22/22	\$80.00
CROWELL TRAVEL - AUGUST	\$14.38	PERRY PROTECH COPIER SERVICE FOR 09/22	\$80.75
DANIELS TRAVEL - AUGUST	\$2.50	PERRY PROTECH OVERAGE FOR 08/22	\$104.06
DEERHAKE BOARD MTG 09/22/22	\$80.00	PERS PERS PAYMENT SEPTEMBER	\$10,721.10
EKLEBERRY TRAVEL - AUGUST	\$5.00	POSITIVE PROMOTIONS, INC SUPPLIES - MHSRB	\$14,033.47
FACER TRAVEL - AUGUST	\$242.50	QUILL CORPORATION CONF ROOM TABLE	\$311.39
FLORO TRAVEL - AUGUST	\$1,161.88	QUILL CORPORATION SUPPLIES - AUGUST	\$361.73
FOX TRAVEL - AUGUST	\$65.00	RIVERVIEW INDUSTRIES, INC. CUST. SERV FOR 07/22	\$717.52
FULLER TRAVEL - AUGUST	\$126.25	SANOFI PASTEUR, INC. FLUZONE HD	\$8,942.09
GLAXOSMITHLKINE ENGERIX-B/MENVEO/BOOSTRIX	\$7,216.16	SCHRAMM BOARD MTG 09/13/22	\$80.00
HEIN TRAVEL - AUGUST	\$66.25	SCHRAMM BOARD MTG 09/22/22	\$80.00
HELMER SCIENTIFIC HELMER REFRIGERATOR	\$6,899.79	SCHRINER SRVCS 09/09/22	\$162.50
HYMORE-TESTER BOARD MTG 09/22/22	\$80.00	SERRATO TRAVEL - AUGUST	\$199.38

U.S. POSTAL SERVICE REFILL POSTAGE METER	\$2,400.00
UNITED PARCEL SERVICE SERVICES FOR 09/22	\$277.19
VELIZ TRAVEL - AUGUST	\$5.00
VERIZON WIRELESS CELL PHONES	\$407.29
VITAL RECORDS HOLDING, LLC SHREDDING	\$92.67
WADE TRAVEL - AUGUST	\$132.50
ZIMMERMAN BUILDING CO LLC SEWAGE SYSTEM WPCLF	\$29,569.00