



**Ottawa County Commissioners**  
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## MEMORANDUM

TO: Department Heads and Elected Officials

FROM: Michelle Ish

DATE: January 2, 2021

RE: 2021 IRS Mileage Rates & Ohio Minimum Wage

The Internal Revenue Service's (IRS) recently published standard **mileage reimbursement rate for 2021 is \$0.56** per mile for *"business use of a personal automobile."* This is down from \$0.575 in 2020. Employees who drive their personal automobiles as a business necessity will be reimbursed at the full IRS rate *if there are no County vehicles available*. Effective January 1, 2021, employees who elect to drive their personal vehicles for convenience will be reimbursed at the County rate of **\$0.28** per mile. For questions or concerns, please don't hesitate to contact me.

Also, the **Ohio Minimum Wage** increased for 2021, to **\$8.80** per hour, up from \$8.70 in 2020. The required postings were sent out last month. Please let me know if you need me to resend.

Please feel free to contact me with any questions or concerns. Thank you!