

## **Invitation to Bid**

NOTICE IS HEREBY given that the Ottawa County Commissioners, on behalf of the Ottawa County Department of Job and Family Services, is opening an Invitation to Bid on provision of Attorney Services. Bids are due September 22, 2011 at 10:00 a.m., to the Ottawa County Department of Job and Family Services, 8043 W. State Route 163, Suite 200, Oak Harbor, OH 43449. Bids will be evaluated based on criteria included in Invitation to Bid, which may be obtained by contacting Stephanie Kowal, Ottawa County Department of Job and Family Services, 419-898-3688, ext. 249. In accordance with Ohio Revised Code Section 307.87 this shall serve as notification that this notice is available on Ottawa County's internet web site on the world wide web by logging onto [www.co.ottawa.oh.us](http://www.co.ottawa.oh.us) and going to the legal notices/bids link – click on main page and you will be able to view the notice in PDF format.

Bids will be delivered to the Ottawa County Department of Job and Family Services, at 8043 West State Route 163, Suite 200, Oak Harbor, Ohio 43449, until 10:00 a.m., Thursday, September 22, 2011. Bids will be publicly opened and read aloud at 10:05 a.m., same date, in the Director's Conference Room, at the same address. Consideration of award will be based on the lowest cost and best service. All costs directly or indirectly related to this request will be the sole responsibility of the applicant. This request does not constitute an offer. Acceptance of pricing does not commit Ottawa County Department of Job and Family Services to make purchase.

The Board reserves the right to amend Bid specifications up to three business days prior to the scheduled Bid opening, reject any or all bids, and waive any irregularities and to award the purchase to the vendor or vendors with the lowest cost and best bids to meet agency needs.

By order of:

OTTAWA COUNTY COMMISSIONERS