

**NOTICE TO BIDDERS**

SEALED BIDS for the furnishing of the necessary materials and construction of the:

**ADA Improvement Design  
Griswold Senior Center  
Village of Genoa**

**will be received by the Board of Ottawa County Commissioners at their Office located at 315 Madison Street, Room 103, Port Clinton, Ohio 43452 until 1:30 P.M., Thursday, May 12, 2011 and then in the Assembly Room of the Ottawa County Courthouse publicly opened and read aloud.**

The project will consist of installing a ADA curb ramp, remove and replace the existing non-conforming ADA ramp, replace the front entry door and interior door, façade painting, carpentry work and other miscellaneous items at the Griswold Senior Center, Village of Genoa.

The contract documents, including plans and specifications, are on file at the Ottawa Regional Planning Commission, 315 Madison Street - Room 107, Port Clinton, Ohio 43452. A set may be obtained for \$25.00. Checks must be made payable to the **Ottawa County Commissioners**. The deposit for the first set of documents obtained will be refunded if all documents are returned in good condition within thirty (30) days after the bid opening. Additional copies of the contract documents may be purchased for \$25.00. No refunds will be allowed for the return of additional copies.

The Engineer for the Project is Poggemeyer Design Group, 1168 N. Main Street, Bowling Green, Ohio 43402.

All bids must be signed and submitted on the blanks which are bound in this booklet. Bids must state the prices in the blanks provided and be enclosed in a sealed envelope marked - **ADA Improvement Design, Griswold Senior Center - Village of Genoa** and addressed to the Ottawa County Commissioners, 315 Madison Street, Room 103, Port Clinton, Ohio 43452.

The bid guaranty may be of two forms:

1. A Bid Guaranty and Contract bond using the form in the Contract Documents. (The amount of the bid does **NOT** have to appear on this form).
2. A certified check, cashier's check or letter of credit in favor of the Ottawa County Commissioners, in the amount of ten percent (10%) of the bid. If the contract is awarded, a Contract bond will be required, which is a hundred percent (100%) payment and performance bond.

Ohio Revised Code Sections 9.311(a) and 9.311(b) requires that any bidder who submits a bid for rendering of services, or the supplying of materials or the construction, demolition, alteration, repair, or reconstruction of any public building, structure, highway, or improvement shall submit a bid bond, performance bond, payment bond, or combination of such bonds executed by a surety or surplus lines company approved by the Superintendent of Insurance of the State of Ohio. If the surety or surplus lines company is not approved by the State of Ohio, the bid shall be deemed non-responsive and shall be rejected.

Bidders shall submit with their bid the affidavit required under the Ohio Revised Code, Section 5719.042 that the bidder was not charged with any delinquent personal property taxes in Ottawa County, Ohio.

Attention of bidders is called to the following requirements: all requirements contained in the bid packet, particularly to the Federal Labor Standards Provisions and Davis Bacon Wages, various insurance requirements, various equal opportunity provisions, the requirement for payment bond and performance bond.

The successful bidder shall provide a Certificate of Insurance showing insurance coverage for General Liability, Auto Liability and Workers Compensation to the County Commissioners. The limits of coverage must exceed the total of the contract.

The Owner reserves the right to reject any and all bids and to waive any irregularity in any bid and to determine the lowest and best bidder.

No bidder may withdraw his bid for a period of thirty (30) days after the scheduled closing time for the receipt of bids.

In accordance with the Ohio Revised Code Section 307.87 this shall serve as notification that this notice is available on Ottawa County's internet website on the world wide web by logging onto [www.co.ottawa.oh.us](http://www.co.ottawa.oh.us) and going to the legal notices/bids link - click on main page and you will be able to view this notice in PDF format.

This project is funded with Federal Community Development Block Grant (CDBG) funds. The project estimate is \$20,340.00.

BY ORDER OF THE  
Board of County Commissioners  
Ottawa County, Ohio  
Rhonda Slauterbeck, Clerk

Send Bill & Proof of Publication to:

Ottawa Regional Planning Commission  
315 Madison Street - Room 107  
Port Clinton, Ohio 43452

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Phone # 419-734-6780

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