

INVITATION TO CONTRACTORS

Sealed bids will be accepted by the **Board of Commissioners of Ottawa County, State of Ohio, until July 12, 2011 at 11:30 A.M., EDT at the Office of the Ottawa County Commissioners, 315 Madison Street, Room 103, Port Clinton, Ohio 43452**, for all work necessary for Orthopedic Rehab Room Renovations at Riverview Healthcare Campus, 8180 East S.R. 163, Oak Harbor, Oh 43449.

Separate Bids will be received for:

| <u>Trade</u> | <u>Estimate</u> |
|----------------------------|-----------------|
| General Trades Contract | \$84,738.00 |
| Plumbing Trades Contract | \$19,950.00 |
| Electrical Trades Contract | \$38,400.00 |
| Combined Bid | \$143,088.00 |

Each bid must contain the full name of every person or company interested in the same bid and must be accompanied by a bid guaranty satisfying the requirements of the Ohio Revised Code Section 153.54. Each contractor shall complete a "Non-Collusion" Affidavit and include it with the bid.

Ohio Revised Code Sections 9.311(a) and 9.311(b) requires that any bidder who submits a bid for rendering of services, or the supplying of materials or the construction, demolition, alteration, repair, or reconstruction of any public building, structure, highway, or improvement shall submit a bid bond, performance bond, payment bond, or combination of such bonds, executed by a surety or surplus lines company approved by the Superintendent of Insurance of the State of Ohio. If the surety or surplus lines company is not approved by the State of Ohio, the bid shall be deemed non-responsive and shall be rejected.

The bid guaranty may be of two forms: A 100% bid guaranty and contract bond using the form in the contract documents. (The amount of the bid does not have to appear on this form.) Or a certified check, cashier's check, or letter of credit in favor of the Ottawa County Commissioners, in the amount of ten percent (10%) of the bid. If the contract is awarded, a Contract Bond will be required, which is a one hundred percent (100%) payment and performance bond.

The bidder will be required to conform to all provisions of the Prevailing Wage Act of the State of Ohio. Ohio Revised Code sections 4115.04 and 4115.05 and related requirements.

Owner's representative for the project will be Jim Adkins, Ottawa County Building and Grounds Superintendent, 315 Madison Street, Port Clinton, Ohio 43452, Phone 419-734-6897, Fax 419-734-6923. Email address is jadkins@co.ottawa.oh.us.

Copies of the plans and specifications may be obtained from the Board of Commissioners of Ottawa County, 315 Madison Street, Port Clinton, Ohio 43452, for a refundable deposit of \$25.00 for one set of documents. Additional sets may be purchased from the Architects Office.

Documents may be mailed with the postage charged to the contractor.

The bid shall include the costs to perform all the work shown on the drawings (aerials) and described in the project specifications. Separate bids for portions of the project not listed on the BID form will NOT be accepted.

All bids shall be opened and read publicly, immediately after the closing time. No bids shall be withdrawn for a period of sixty (60) days after the date of opening.

Bids shall be made in duplicate and such bids shall be placed in a sealed envelope addressed to the Ottawa County Commissioners and clearly marked as the Orthopedic Rehab Room Renovations at Riverview Healthcare Campus.

The successful contractor will be required to execute an affidavit that they are not delinquent in the payment of personal property taxes at the time of the award of the contract.

The **Board of Commissioners of Ottawa County, Ohio**, reserves the right to reject any or all bids and to waive any irregularities in a bid, or to accept that bid which in the judgment of proper officials is to the best interest of the County.

The bidders are encouraged to attend a pre-bid meeting to be held on **July 7, 2011 at 9:00 A.M.**, EDT in the conference room at the Riverview Healthcare Campus, 8180 West S.R. 163, Oak Harbor, Ohio 43442.

In accordance with Ohio Revised Code Section 308.87 this shall serve as notification that this notice is available on Ottawa County's internet web site on the world wide web by logging onto www.co.ottawa.oh.us and going to the legal notices/bids link – click on main page and you will be able to view the notice in PDF format.

Rhonda Slauterbeck, Clerk
Board of Commissioners
Of Ottawa County, Ohio

Publish Date: _____ *****