

POSITION TITLE: Transportation Worker I (Non-CDL)

DEPARTMENT: Ottawa County Transportation Agency (OCTA)

SCHEDULE: 20-35 Hours weekly – Working hours determined by the Operations Manager. May be required to work evenings, weekends or a split shift - a.m. & p.m.

APPLICATION PROCEDURE: Applications can be picked up at the office or found online at: <http://www.octapublictransit.org/Resources/OCTAemployment.pdf> and sent to:

Laurie Cleaver, Transit Director
Ottawa County Transportation Agency
275 N. Toussaint South Rd.
Oak Harbor, Ohio 43449

APPLICATION DEADLINE: Ongoing acceptance of applications

JOB SUMMARY:

Drive all public transit vehicles, hold valid Ohio driver's license and be qualified to drive under county guidelines. Have sight, hearing, smell, range of motion and physical ability to do duties of Transportation Worker I.

MINIMUM QUALIFICATIONS:

- High school diploma
- Valid Ohio Driving License
- Safe driving record
- Defensive Driving Course (post-employment)
- Ability to lift, carry or move wheelchairs and individual enrollees, including adults and children in a safe manner
- Ability to operate all equipment and perform all essential job functions in any vehicle assigned to drive
- Clear Criminal Background Investigation (BCI)
- Negative Drug/Alcohol Tests

**** OCTA is a drug and alcohol free workplace. Applicants will be required to undergo drug and alcohol testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment. EEO**

Posted Date: September 8, 2015