

Recap of the County Commissioners Meeting December 15, 2015.

Commissioner Regal, present; Commissioner Sass, present; Commissioner Stahl, present.

1. 8:30 a.m. Quarterly Investment Committee Meeting. Reviewed previous minutes; discussed current investments, the economic outlook and 2016 revenue projections.
2. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the minutes of the previous meeting are approved. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
3. 9:00 a.m. – Quarterly Update with Board of Health. HHCAHPS Award presented to Board of Health for Home Health Care services; update of request from Allen Township area for sewer; Erie Township project – no findings or orders will be necessary; continue to have concerns with South Bass construction for off lot discharge; EPA loan program for household sewage systems; O&M Permit process for property owners; renewing nursing contract with Sheriff's Office; home services and hospital referrals; and immunization clinic changes.
4. 10:00 a.m. – Sanitary Engineering Bi-weekly Update. North Shore Mobile Home Park Update of Sale of property; N Starboard project to begin after 1<sup>st</sup> of the year; all plants operating well; concern of projects still needing completed and working with engineering firm to accomplish them in a timely manner; PCI Internet concerns; and update of winter conference attendance.
5. 10:30 a.m. – Visitor's Bureau Budget Update. Reviewed 2016 budget as approved by the Visitor's Bureau Board.
6. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of Change Order No. 1 with B. Hill's Excavating, Inc., contractor for the replacement of bridge SAL-111-1.43 Portage S Road over Wolf Creek. The amount of the change order is a decrease of \$19,178.70 and is due to adjustments of final quantities. New contract price including this change order is \$362,957.30. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
7. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of the Amendment #4 to the Joyful Connections Visitation Center Sub-Grant Agreement entered into on October 1, 2012 with the Ottawa County Job and Family Services. The purpose of the amendment is to extend the contract through September 30, 2016. This action is taken upon the recommendation of the Director of Job and Family Services. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.

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8. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize their respective department heads to sign their office Memorandum of Understanding with OCTA to provide maintenance to their vehicles for 2016 at a cost of \$48 per hour, if needed. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
9. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners appoint JoEllen Regal to the Ottawa County Visitor's Bureau Board of Trustees and Mike Schenk as an at-large appointment effective January 1, 2016 through December 31, 2016. Vote on Motion: Jo Ellen Regal, abstain; James M. Sass, yes; Mark W. Stahl, yes.
10. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize signing the Employee Assistance Program Agreement with Workplace Resources for employees in the Sheriff's Office. The term of this agreement shall be for a period of one year, commencing on January 1, 2016 at a cost of \$3.25 per employee per month. Total amount of this agreement will be \$2,691.00. This action is taken upon the recommendation of the County Sheriff. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
11. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated December 14 and 15, 2015 in the total amount of \$663,478.55 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
12. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Notice of Award with the Ottawa County Health Department for the 2016 60+ nursing assessment program in the amount of \$20,155. This action is taken upon the recommendation of the Executive Coordinator of Senior Resources. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
13. It was moved by Commissioner Sass seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by Probate/Juvenile Court; Common Pleas Court, Prosecuting Attorney and Dog Warden. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.

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14. 2016 Budget Discussions. Reviewed department requests and equipment requests and projected receipts vs expenses for 2016. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 1:13 p.m. to discuss compensation of employees. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
15. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 2:52 p.m. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
16. County Administrator/Clerk provided the following updates: budget change requests; “ban the box” legislation; and senior lunch in Elmore.

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