

Recap of the County Commissioners Meeting October 29, 2015.

Commissioner Regal, present; Commissioner Sass, present, Commissioner Stahl, present.

1. It was moved by Commissioner Sass and seconded by Commissioner Regal that the minutes of the previous meeting are approved. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, abstain.
2. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the requests for travel expenses be approved. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
3. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Commissioners authorize the president of the Board to sign the Medical Transcription Service Agreement between the Riverview Healthcare Campus and FutureNet Technologies. Term of this agreement is for a period of one year and shall be billed according to the pricing schedule as described in the agreement. This action is taken upon the recommendation of the Nursing Home Administrator. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
4. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners request the County Auditor to establish funds for the County Engineer's Office titled Portage River South Resurfacing Project, Clay Township Resurfacing Project, Portage River South Road Bank Stabilization Project, Elmore Eastern Road Resurfacing Project and Joint Township Resurfacing Project This action is taken upon the request of the County Engineer. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
5. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners award the bid for Senior Resources Home Care Services to Home Health of Fremont (Americare) with the low bid of \$15.00 per unit rate per hour. This action is taken upon the recommendation of the Executive Coordinator of Senior Resources. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
6. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Commissioners authorize the hiring of Devin Pollock as a part-time as needed office assistant in the Building Inspection Department effective November 1, 2015. Her rate of pay will be \$12.50 per hour. This action is taken upon the recommendation of the Chief Building Official. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
7. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners approve the Veterans Service Commission to assist with burial expenses in the amount of \$1,000 to the family of Michael Gwinn. This action is taken upon the recommendation of Veterans Service Commission as authorized in accordance with ORC 5901.25 through 5901.32. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.

\*\*\*The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means\*\*\*

8. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated October 28, 2015 in the total amount of \$16,547.00 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
9. It was moved by Commissioner Sass and seconded by Commissioner Stahl to adopt Resolution No. 15-48 to petition the transfer of funds from the Ottawa County Law Library Resources Board to the General Fund of Ottawa County. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
10. It was moved by Commissioner Sass seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by the Board of DD, Municipal Court, Job and Family Services, Common Pleas and Commissioners Office. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
11. 10:00 a.m. – Sheriff’s Office Update. Discussed interstate jurisdiction and mutual aid; upcoming telephone system participation; sex offender registration; cooperation with U.S. Marshal’s office; jail plumbing issues; visitation area at MSJ; overtime expenses; marine patrol; and Halloween patrols. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 10:26 a.m. to discuss complaint of employee(s) at Job & Family Services. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
12. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 10:44 a.m. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
13. 11:00 a.m. – Visitor’s Bureau Quarterly Update. Financial review for 3<sup>rd</sup> quarter; meeting with small businesses to discuss algae impact; beginning the winter marketing campaigns; continue to work as director for both Erie & Ottawa Counties; conference on Lake Erie to be held in September; Lake Erie Love marketing with Catawba Island Brewing; joint retreats; website traffic up; and 2016 Board members.
14. 1:00 p.m. – Executive Session – Job and Family Services. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 1:06 p.m. to discuss union negotiations with Job & Family Services. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.

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15. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 2:00 p.m. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
16. 2:00 p.m. – Riverview Healthcare Campus Monthly Update. Reviewed September financials; discussed various facility projects; tour of facility; state survey follow-up; updates to manuals; and staffing. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 4:17p.m. to issues required to be kept confidential under HIPPA. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
17. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 4:43 p.m. Vote on Motion: Jo Ellen Regal, yes; James M. Sass, yes; Mark W. Stahl, yes.
18. County Administrator/Clerk provided the following updates: budget change requests; OCTA Board member; restriping parking lot lines at County-City Complex; and telephone RFP now out to vendors.

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