

Recap of the County Commissioners Meeting May 10, 2016.

Commissioner Sass, present; Commissioner Stahl, present; Commissioner Regal, present.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the minutes of the previous meeting are approved. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the requests for travel expenses be approved. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal authorize the president of the Board to sign a participation agreement between Job and Family Services, CCAO Service Corporation, and Ohio CSEA Directors' Association to allow purchase of service from the CLEAR (West Publishing Corporation), for the purpose of verification of employment and earnings of Job and Family Services customers and location of absent parents party to various cases. The contract's anticipated maximum is \$1,700.00 per year and is effective June 1, 2016 through May 31, 2017. This action is taken upon the recommendation of the Director of Job and Family Services. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Commissioners authorize the president of the Board to sign the agreement with Design Group 3 to provide facility assessment, space programming, master planning services, schematic design through construction with contract administration services for the Riverview Healthcare Campus. The project scope includes renovation of portions of the existing building to facilitate the development of an assisted living unit. Amount of this contract for step one is \$72,985 plus reimbursables and step two fees shall be based on a cost of 7.9% to 8.35% of the construction costs plus architectural interior design and reimbursable expenses. This action is taken upon the recommendation of the Nursing Home Administrator and Building & Grounds Superintendent. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Commissioners authorize the signing of the Agreement with Resource International, Inc. to provide geotechnical and engineering services with regard to the Portage River South Road, CR#18 Embankment Rehabilitation project. The total of this agreement is \$70,885.00 and the estimated completion date is September 3, 2016. This action is taken upon the recommendation of the County Engineer. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize the signing of amendment #4 to amend the Sub-grant Agreement between Job and Family Services and EHOVE Career Center to add \$56,000.00 in additional WIA/WIOA Youth program dollars based on availability of extra funds and the need for additional services. This contract would extend the WIOA Youth Program to June 30, 2017 and the TANF Summer Employment Program from May 1, 2016 through August 31, 2016. Additional tracking and program elements included due to change in Federal legislation and transition to the Workforce Innovation and Opportunity Act. This action is taken upon the recommendation of the Director of Job and Family Services. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize the president of the board to sign the Area-7 Sub-Grant Agreement between the Area 7 Workforce Investment Board and Area 7 Chief Elected Officials Consortium. This agreement outlines the responsibilities and agreement between Area 7 and Ottawa County Workforce Policy Board and local elected officials. The agreement is effective July 1, 2016 through June 30, 2017. This action is taken upon the recommendation of the director of Job and Family Services. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize the signing of Change Order No. 1 with M&B Asphalt, contractor for the Duff-Washa Road, CR#24 Asphalt Concrete Resurfacing project. The amount of the change order is an increase of \$4,200.00 and is due to additional labor and mobilization costs resulting from the change in plan base repair width. New contract price including this change order is \$439,368.80. This action is taken upon the recommendation of the County Engineer. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize the signing of Change Order No. 1 - Final with Gerken Paving, Inc., contractor for the paving of parking lots at the Ottawa County Engineer/Highway Department. The amount of the change order is an increase of \$280.65 and is due to the adjusting of final quantities. New contract price including this change order is \$47,731.65. This action is taken upon the recommendation of the County Engineer. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Ottawa County Voucher Report dated May 6 and 9, 2016 in the total amount of \$376,898.19 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl seconded by Commissioner Regal that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by the Sheriff and Sanitary Engineer.

10:00 a.m. – Courthouse Exterior Project Update. Reviewed project time line for completion; additional changes/charges need reviewed for possible approval and tour of project areas.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners enter into executive session at 12:17 p.m. to discuss complaint of employee(s) at Riverview Healthcare Campus. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Regal and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 12:23 p.m. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

County Administrator/Clerk provided the following updates: budget change requests and vacant courthouse space.

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2:30 p.m. – Joint Toussaint Creek Ditch Meeting.

It was moved by Commissioner Sass (Ottawa) and seconded by Commissioner Schwochow (Sandusky) that the Boards of Ottawa, Sandusky and Wood Counties approved that if a dwelling is physically sitting on multiple lots that it should be combined and any adjacent lots are separate. The original assessment is split and maintenance on each parcel remains the same for the Toussaint Creek Ditch Project. Vote on Motion (Ottawa): James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes. Vote on Motion (Wood): Craig LaHote; no; Joel Kuhlman, no; Doris Herringshaw, no. Vote on Motion (Sandusky): Dan Polter, no; Charles Schwochow, no; Terry Thatcher, absent.

It was moved by Commissioner Kuhlman (Wood) and seconded by Commissioner Herringshaw (Wood) that the Boards of Ottawa, Sandusky and Wood Counties approve that any owner of multiple-parcels that have adjacent parcels having a dwelling, all parcels shall be considered one parcel, and that would only affect the maximum up front \$25.00 and the maintenance should still apply to each parcel and the minimum acreage would apply. This would only apply to those that filed an objection on the Toussaint Creek Ditch project. Vote on Motion (Ottawa): James M. Sass, no; Mark W. Stahl, yes; Jo Ellen Regal, yes. Vote on Motion (Wood): Craig LaHote; yes; Joel Kuhlman, yes; Doris Herringshaw, yes. Vote on Motion (Sandusky): Dan Polter, yes; Charles Schwochow, yes; Terry Thatcher, absent.

It was moved by Commissioner Kuhlman (Wood) and seconded by Commissioner Regal (Ottawa) that the Boards of Ottawa, Sandusky and Wood Counties adopt the Ottawa Soil & Water's suggestions and recommendations on water sheds, acreage discrepancies and other conclusions for the Toussaint Creek Ditch Project. Vote on Motion (Ottawa): James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes. Vote on Motion (Wood): Craig LaHote; yes; Joel Kuhlman, yes; Doris Herringshaw, yes. Vote on Motion (Sandusky): Dan Polter, yes; Charles Schwochow, yes; Terry Thatcher, absent.

It was moved by Commissioner Kuhlman (Wood) and seconded by Commissioner Sass (Ottawa) that the Boards of Ottawa, Sandusky and Wood Counties agree that those parcels that have an assessment of \$100.00 or under will not be financed and will be paid up front on the Toussaint Creek Ditch Project. Vote on Motion (Ottawa): James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes. Vote on Motion (Wood): Craig LaHote; yes; Joel Kuhlman, yes; Doris Herringshaw, yes. Vote on Motion (Sandusky): Dan Polter, yes; Charles Schwochow, yes; Terry Thatcher, absent.

It was moved by Commissioner Schwochow(SanduskyCounty) and seconded by Commissioner Kuhlman (Wood County) that the joint board of Ottawa, Sandusky, and Wood Counties adjourn the joint meeting for the Toussaint Joint Ditch Project. Vote on Motion (Ottawa): James M. Sass, yes, Jo Ellen Regal, yes; Mark W. Stahl, yes. Vote on Motion (Sandusky): Dan Polter, yes; Charles Schwochow, yes; Terry Thatcher, absent. Vote on Motion (Wood): Craig LaHote, yes; Joel Kuhlman, yes; Doris Herringshaw, yes.

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