

Recap of the County Commissioners Meeting December 13, 2016.

Commissioner Sass, present; Commissioner Stahl, present; Commissioner Regal, present.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the minutes of the previous meeting are approved. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

9:00 a.m. – Executive Session – Building Inspection. It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners enter into executive session at 9:01 a.m. to discuss hiring of employee(s). Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners return to open session from executive session at 9:19 a.m. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize the hiring of Wanda Snyder for the position of Assistant Clerk for the Building Inspection Department effective December 14, 2016. The rate of pay will be \$11.00 per hour. Hiring is contingent upon the results of the criminal background check and other required testing. This action is taken upon the recommendation of the Chief Building Official. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners enter into executive session at 9:22 a.m. to discuss hiring of employee and compensation. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners return to open session from executive session at 9:41 a.m. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the requests for travel expenses be approved. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize signing the annual county highway system mileage certification to the Ohio Department of Transportation. The county road mileage for year 2016 remains at 160.426 miles. This action is taken upon the recommendation of the Ottawa County Engineer. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners request the County Auditor to establish a fund for the Regional Planning Commission titled "CDBG 2017." This fund is being established per the O.R.C. section 5705.09 (F). This action is taken upon the request of the Director of the Regional Planning Commission. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners award the bid and authorize the President of the Board to sign the contract and notices for the Ottawa County 800 MHz P-25 Radio Communications System and VHF Paging System Maintenance to Cleveland Communications, Inc. with the low bid of \$201,880.00 and quoted demand rates as provided. This action is taken upon the recommendation of the Director of the Emergency Management Agency. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize the signing of Change Order No. 5 with Vernon Nagel, Inc., contractor for the Portage River South CR#18 (HAR-18-1.92) Embankment Rehabilitation Project. The amount of the change order is a decrease of \$1,594.56 and is due to reconciling final quantities. New contract price including this change order is \$577,314.87. This action is taken upon the recommendation of the County Engineer. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize the signing of the Grant Agreement with FirstEnergy Nuclear Operating Company to provide funding to the Emergency Management Agency for the period of January 1, 2017 through December 31, 2018 in the total amount of \$379,770. This action is taken upon the recommendation of the Director of the Emergency Management Agency. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize signing a space agreement with Riverview Healthcare Campus for the activities of the Ottawa County Senior Resource Program. The lessor will donate this space as an in-kind contribution for \$1 for the program year. This agreement shall be in effect January 1, 2017 through December 31, 2017. This action is taken upon the recommendation of the Administrator of Riverview Healthcare Campus and Director of Senior Resources. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners adopt Resolution No. 16-69 authorizing the County Engineer to utilize force accounts in compliance with Ohio Revised Code Section 5543.19 to perform the duties of the office. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

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It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Ottawa County Voucher Report dated December 9 and 12, 2016 in the total amount of \$350,840.14 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl seconded by Commissioner Regal that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by Riverview Healthcare Campus and Clerk of Courts. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

10:00 a.m. – Quarterly Investment Meeting.

10:30 a.m. – RLF and Downtown Revitalization Administrative Fees. Discussed fees for administration on various revolving loan fund projects and downtown revitalization with OCIC and Poggemeyer Design Group.

County Administrator/Clerk provided the following updates: budget change requests; mental health & recovery board members; provided draft of 2017 budget items; and 1st floor copier.

It was moved by Commissioner Regal and seconded by Commissioner Sass that the Board of Ottawa County Commissioners enter into executive session at 11:20 a.m. to discuss compensation of Municipal Court employee. Vote on Motion: James M. Sass, yes; Mark W. Stahl, absent; Jo Ellen Regal, yes.

It was moved by Commissioner Regal and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 12:20 p.m. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

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