

Recap of the County Commissioners Meeting December 8, 2016.

Commissioner Sass, present; Commissioner Stahl, present; Commissioner Regal, present.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the minutes of the previous meeting are approved. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

9:00 a.m. – Quarterly Update with Board of Health. Provided update of 60+ clinic attendance; staffing positions available; new health educator and program planning; health assessment; car safety seat program; EPA letter regarding Curtice area; and septic systems and proper sizing of such.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the requests for travel expenses be approved. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners request the County Auditor to establish a fund for the Sanitary Engineering Department titled “Plat 6 Services Water & Sewer Replacement Bond Fund.” This fund is being established per the O.R.C. Section 5705.10 (D). This action is taken upon the request of the Sanitary Engineer. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize the hiring of Kelsey Flynn for the position of Danbury Site Assistant/Contingency Packer effective December 8, 2016. The rate of pay will be \$8.10 per hour. Hiring is contingent upon the results of the criminal background check and other required testing. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners authorize the hiring of Kelsey Flynn for the position of Danbury Site Assistant/Contingency Packer effective December 8, 2016. The rate of pay will be shall be amended to \$8.15 per hour due to the minimum wage being increased January 1, 2017. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners approve the Veterans Service Commission to assist with burial expenses in the amount of \$1,000 to the family of Maurice Boling. This action is taken upon the recommendation of Veterans Service Commission as authorized in accordance with ORC 5901.25 through 5901.32. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Ottawa County Voucher Report dated December 2, 5, and 7, 2016 in the total amount of \$840,669.26 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

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It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Commissioners elect the reproduction coverage with CORSA for the courthouse/annex/Sheriff's Office for the upcoming program year. This coverage will repair, rebuild, or replace with material of like kind and quality compatible to those originally used, including the cost of skilled labor and/or authentic materials necessary to restore the property as nearly as possible to its original condition. Additional cost for this coverage is \$3,042 and will value the reproduction cost of the property at \$24,544,100. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl seconded by Commissioner Regal that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by the Commissioners' Office, Clerk of Courts, Sheriff's Office, Job & Family Services, Sanitary Engineering and County Engineer. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

10:45 a.m. – LGIF Agreements and Executive Session. Discussed the LGIF award for the GIS collaborative effort with departments and will be receiving final documents that are anticipated to need Commissioners signatures; preparing RFP for services. It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners enter into executive session at 10:44 a.m. to discuss employment of personnel. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners return to open session from executive session at 10:54 a.m. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the voucher dated December 8, 2016 in the total amount of \$510,774.73 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher is available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Regal that the Board of Ottawa County Commissioners accept the November 2016 Monthly Financial Report as submitted. Vote on Motion: James M. Sass, yes; Mark W. Stahl, yes; Jo Ellen Regal, yes.

11:30 a.m. – Attended Police Chiefs Annual Luncheon.

1:30 p.m. – Personnel Policy Review. Reviewed possible updates to the county personnel policy manual as suggested by the policy committee.

County Administrator/Clerk provided the following updates: budget change requests; 60+ proposal; Mental Health & Recovery Board members; Regional Planning board member; Law Library board member; and Riverview School janitorial services.

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