

**PETITION FOR AN EXPEDITED TYPE #3 ANNEXATION REQUEST
 BOARD OF OTTAWA COUNTY COMMISSIONERS
 (ACCORDING TO ORC 709.024)**

Agent for Petitioner : _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

The undersigned is/are (circle one) the sole/majority (circle one) of property owners of the real estate in the territory hereinafter described, hereby petition for the annexation of the following described territory located in the township of _____, and the Village of _____, Ottawa County, Ohio.

Petition Circulator : _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

1.	_____	_____	_____	_____	_____
	Printed name	Signature	Address	Township	Date
2.	_____	_____	_____	_____	_____
	Printed name	Signature	Address	Township	Date
3.	_____	_____	_____	_____	_____
	Printed name	Signature	Address	Township	Date
4.	_____	_____	_____	_____	_____
	Printed name	Signature	Address	Township	Date
5.	_____	_____	_____	_____	_____
	Printed name	Signature	Address	Township	Date
6.	_____	_____	_____	_____	_____
	Printed name	Signature	Address	Township	Date
7.	_____	_____	_____	_____	_____
	Printed name	Signature	Address	Township	Date
8.	_____	_____	_____	_____	_____
	Printed name	Signature	Address	Township	Date

To be a valid signature, it must be the signature of the owner of the property as of the date the petition is filed. A majority of the owners of real estate contiguous to a municipality may petition for annexation. The petition (an original and five copies) must be filed with the Clerk of the Board of County Commissioners of the county in which the territory is located. If the territory is situated in more than one county, the annexation proceedings are to be in the county where the majority of acreage of the territory is located.

The following constitutes a valid petition:

- A. The person who signs or circulator of the petition must write the date the signature was made next to the owner's name and address.
- B. Any signature obtained more than 180 days before the petition is filed is not a valid signature.
- C. Any owner who signed the petition may have the signature removed before the document is filed by delivering a signed statement to the agent for the petitioners asking to have it removed. If the agent receives such a statement, the agent must strike through the signature, deleting it from the petition.
- D. Accurate legal description of the perimeter and accurate map or plat of the territory proposed to be annexed.
- E. Name of person or persons to act as the agent for the petitioners. The agent may be an official, employee, or agent of the municipality to which annexation is proposed.
- F. A list of tracts, lots, or parcels in the territory proposed to be annexed, and all tracts, lots, or parcels located adjacent to the territory to be annexed or directly across the road when the road is adjacent to the territory to be annexed.
- H. The list is to include for each tract, lot, or parcel:
 - 1. Name of owner
 - 2. Mailing address of owner
 - 3. Permanent parcel number from the county auditor's permanent parcel numbering system (ORC 319.28)
- I. Any error in the list shall not affect the validity of the petition.