

Recap of the County Commissioners Meeting October 24, 2017.

Commissioner Stahl, present; Commissioner Coppeler, present; Commissioner Sass, present.

7:30 a.m. – Attended Ottawa County Workforce Board Meeting.

It was moved by Commissioner Coppeler and seconded by Commissioner Sass that the minutes of the previous meeting are approved. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Sass that the requests for travel expenses be approved. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Sass that the Board of Commissioners authorize the president of the Board to sign amendment #4 to the contract for professional services with Conduent State & Local Solutions, Inc. for the Recorder's Office. The amendment is due to a change in providing digital images of real property documents to the County or third party. The vendor will charge \$425 per month for each group of images to the requesting individual and issue a credit to the County in the amount of \$212.50 for each request made. This action is taken upon the recommendation of the County Recorder. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Sass that the following personnel action(s) are approved upon the recommendation of the Job & Family Services Director: Resignation of Amelia Reyna as Eligibility/Referral Specialist 2 effective October 27, 2017. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Sass that the Board of Commissioners adopt Resolution No. 17-60 to petition the transfer of funds from the Ottawa County Law Library Resources Board to the General Fund of Ottawa County. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Sass that the Board of Commissioners adopt Resolution No. 17-61 authorizing and designating an additional two and one-half percent (for a total of five percent) of all collections of delinquent real property, personal property, and manufactured and mobile home taxes and assessments to be deposited in the delinquent tax and assessment collection fund for the use of and appropriating such amount to the use of the Ottawa County Land Reutilization Corporation and providing for related matters. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Sass that the Board of Ottawa County Commissioners set a bid opening date of November 9, 2017 at 11:00 a.m. local time at which time bids received will be opened for the Portage/Catawba Island Pump Station Improvements Project. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Coppeler and seconded by Commissioner Sass that the Board of Ottawa County Commissioners set a bid opening date of November 9, 2017 at 11:30 a.m. local time at which time bids received will be opened for the Portage/Catawba Island Wastewater Treatment Plant Wastewater Pollutant and Nutrient Minimization Project. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Sass that the Ottawa County Voucher Report dated October 18, 20, 23, 2017 in the total amount of \$321,370.19 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

It was moved by Commissioner Coppeler seconded by Commissioner Sass that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by EMA and Commissioners Office. Vote on Motion: Mark W. Stahl, yes; Mark E. Coppeler, yes; James M. Sass, yes.

10:30 a.m. – Visitors Bureau Quarterly Update. Reviewed 3rd quarter budget information; additional funds spent on marketing; indoor sports complex located in Erie County; various events staff attended; walleye festival foundation 10-year commitment; LESI governance task force update; and letters for health of Lake Erie and J-1 summer work travel program support.

County Administrator/Clerk provided the following updates: budget change requests; additional liquor permit request; union negotiation wage information and health insurance consultant services.

11:30 a.m. – Attended the Stepping Up Initiative Presentation.

3:45 p.m. – Attended the FACT Program Graduation.

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