

## **INVITATION TO CONTRACTORS**

### **THE OTTAWA COUNTY JAIL / COURTHOUSE ELEVATOR MODERNIZATION SPECIFICATIONS**

**The Ottawa County Commissioners  
315 Madison Street  
Port Clinton Ohio 43452**

Sealed bids will be accepted by The Board of Commissioners of Ottawa County, State of Ohio, until **May 3, 2018 at 11:00 a.m.**, at the Office of The Ottawa County Commissioners, 315 Madison Street, Room 103, Port Clinton, Ohio 43452, for all work necessary for the **Ottawa County Jail/Courthouse Elevator Modernization Project**.

Each bid must contain the full name of every person or company bidding the project. Bid must be accompanied by a bid guaranty satisfying the requirements of the Ohio Revised Code Section 153.54.

Ohio Revised Code Sections 9.311(a) and 9.311(b) requires that any bidder who submits a bid for rendering of services, or the supplying of materials or the construction, demolition, alteration, repair, or reconstruction of any public building, structure, highway, or improvement shall submit a bid bond, performance bond, payment bond, or combination of such bonds, executed by a surety or surplus lines company approved by the Superintendent of Insurance of the State of Ohio. If the surety or surplus lines company is not approved by the State of Ohio, the bid shall be deemed non-responsive and shall be rejected.

The bid guaranty may be of two forms: - A 100% bid guaranty and contract bond using the form in the contract documents. (The amount of the bid does not have to appear on this form.) – Or – A certified check, cashier's check, or letter of credit in favor of the Ottawa County Commissioners, in the amount of ten percent (10%) of the bid. If the contract is awarded, a Contract Bond will be required, which is a one hundred percent (100%) payment and performance bond.

The bidder will be required to conform to all provisions of the Prevailing Wage Act of the State of Ohio. Ohio Revised Code sections 4115.04 and 4115.05 and related requirements.

Owner's representative for the project will be Jim Adkins, Ottawa County Building and Grounds Superintendent, 315 Madison Street, Port Clinton OH 43452. Phone: 419-734-6897, E-mail address: [jadkins@co.ottawa.oh.us](mailto:jadkins@co.ottawa.oh.us).

Copies of the plans and specifications may be obtained online at the Ottawa County website: [www.co.ottawa.oh.us](http://www.co.ottawa.oh.us).

The bid shall include the costs to perform all the work described in the project specifications. Separate bids for portions of the project not listed on the BID form will NOT be accepted.

All bids shall be opened and read publicly, immediately after the closing time. No bids shall be withdrawn for a period of one hundred twenty (120) days after the date of opening.

Bids shall be made in duplicate and such bids shall be placed in a sealed envelope addressed to The Ottawa County Commissioners and clearly marked as **The Ottawa County Courthouse Jail / Courthouse Elevator Modernization**.

The successful contractor will be required to execute an affidavit that they are not delinquent in the payment of personal property taxes at the time of the award of the contract.

The Board of Commissioners of Ottawa County, Ohio, reserves the right to reject any or all bids and to waive any irregularities in a bid, or to accept that bid which, in the judgment of proper officials, is to the best interest of the County.

The bidders are encouraged to attend a pre-bid meeting to be held on April 12, 2018 at 9:00 a.m. in conference room 100 at the Ottawa County Courthouse, 315 Madison Street, Port Clinton OH 43452.

In accordance with Ohio Revised Code Section 307.87 this shall serve as notification that this notice is available on Ottawa County's internet web site on the world wide web by logging onto [www.co.ottawa.oh.us](http://www.co.ottawa.oh.us) and going to the legal notices/bids link – click on main page and you will be able to view the notice, plans, specifications, addendums and clarifications in PDF format. All Addenda, Clarification's etc. shall be posted on this site.

The estimate on this project is \$290,000 .

Rhonda Slauterbeck  
County Administrator/Clerk  
Board of Commissioners  
Of Ottawa County, Ohio

Publish Date: March 26, 2018 one time