



Ottawa County Department of Job & Family Services
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(Located in the Ottawa County Resource Centre)

Ottawa County Job Placement and Retention Services RFP - Questions and Answers

The following questions were given to the Ottawa County Department of Job and Family Services as part of the question/answer process for the CCMEP Request for Proposals released March 19, 2018. All Question/Answers will be recorded and posted to the Ottawa County website at www.co.ottawa.oh.us/index.php/legal-notices-bids on Monday, April 16, 2018.

Question:	How Many WIOA and OSY are currently enrolled and in follow up?
Answer:	There are currently 28 Out of School WIOA Youth enrolled in the program and 17 WIOA OSY that are in follow up.
Question:	How many WIOA youth have exited in the past year?
Answer:	Twenty-one (21) WIOA youth have exited in the past year.
Question:	How many CCMEP ISY and OSY are currently enrolled and in follow up?
Answer:	There are currently 53 CCMEP ISY and OSY that are either currently enrolled or in follow up services. Of those, eight (8) are CCMEP ISY and forty-five (45) are CCMEP OSY.
Question:	How many CCMEP youth have exited in the past year?
Answer:	Twenty-four (24) CCMEP youth have exited in the past year.
Question:	How many are dual enrolled?
Answer:	Twelve (12) are dual enrolled in TANF and WIOA.
Question:	Is there a space cost associated with the requirement for staff to “ensure a physical presence at the OCDJFS”?
Answer:	Yes, the CCMEP provider would be a cost-sharing partner in the One-Stop Memorandum of Understanding. That cost will be determined, once the selected provider identifies how many cubicles they will be using onsite. Current use is 2 ½ cubicles.
Question:	Please verify the Calendar Year 2017 amount was \$36,325. This was the amount allocated from the State for a summer employment program only.

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Answer:	The Calendar Year 2017 TANF Summer Youth amount was \$36,325. Currently the State has a Clearance a FAPMTL for TANF Summer Youth Allocation Rescission.												
Question:	If converting attachments A or B to excel worksheets is pre-approval required?												
Answer:	No prior approval is required for Attachments A & B formatting. We will e-mail excel or word documents for Attachments A & B.												
Question:	What is the current providers performance standards/performance metric rates?												
Answer:	<p>Performance standard: 75% of WIOA funds on OSY Actual: 84%</p> <p>Performance standard: 20% of WIOA funds on work experience. Actual: 36%</p> <p>Current quarter Area 7 Snapshot report of performance:</p> <table> <tr> <td>Youth Education, Training, or Employment 2Q after Exit</td> <td>FAILS</td> </tr> <tr> <td>Youth Education, Training, or Employment 4Q after Exit</td> <td>NA</td> </tr> <tr> <td>Youth Median Earnings</td> <td>NA</td> </tr> <tr> <td>Youth Retention</td> <td>NA</td> </tr> <tr> <td>Youth Credential Attainment</td> <td>NA</td> </tr> <tr> <td>Youth Measurable Skill Gains</td> <td>Exceeds</td> </tr> </table>	Youth Education, Training, or Employment 2Q after Exit	FAILS	Youth Education, Training, or Employment 4Q after Exit	NA	Youth Median Earnings	NA	Youth Retention	NA	Youth Credential Attainment	NA	Youth Measurable Skill Gains	Exceeds
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Question:	What is the current youth providers contracted amount? What was the contract amount the year before?												
Answer:	Already identified in RFP												
Question:	What is the current providers Cost Per Participant breakdown for ISY, OSY and TANF?												
Answer:	The average cost per participant is \$917.52, per month. This is not tracked, currently, by ISY, OSY and TANF enrollments.												
Question:	How many youth received Summer Youth Employment last year and for how long? How many youth received Summer Youth Employment the year before and for how long?												
Answer:	3 (14-15 years) May-Sept 2017 10 (16-24 years) May-Aug 2016												
Question:	MOU template												
Answer:	A sample no-cost agreement will be emailed to anyone interested.												

Question:	<p>According to https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fomj.ohio.gov%2FOMJResources%2FWagePathwayGoals.stm&data=02%7C01%7CTamara.Gibson%40jfs.ohio.gov%7C6ca2e71efb9443d5661c08d59af29a48%7C50f8fcc494d84f0784eb36ed57c7c8a2%7C0%7C0%7C636585289119871545&sdata=Uo4t4cYb0cU38Ld5alsjcUJVeovYEN9A90OF10q7Plc%3D&reserved=0</p> <p>The Wage Pathway program can award up to \$3,000 when a participant achieves work related goals. Is this a separate pot of funds through OCDJFS or are providers to include this amount in their budgets? If so, can you please provide how much was paid in incentives last year to participants? Also, how many participants received the incentives? What was the average they received in the program?</p>
Answer:	<p>This is a demonstration grant, separate allocation of funds directly to Ottawa County DJFS. The provider is responsible for submitting paperwork and backup documentation to the agency, and the agency pays the participants directly. Twelve (12) individuals have received bonuses from the program. The average amount across those individuals is \$895.</p>
Question:	<p>Given the 2018 Federal Budget has been signed and there is an increase in allocations within WIOA Adult, Youth, & Dislocated Worker funds; does the recommendation of utilizing 70% - 80% of the average of the previous three years of contract amounts still stand, or has the percentage increased?</p>
Answer:	<p>We do not have allocations at this point. While the State preliminary numbers indicate increases in WIOA funding, there is no guarantee that same increase will be passed to Area 7 or to Ottawa County.</p>
Question:	<p>There is no Bid Bond requirement listed in the RFP. Is this an error?</p>
Answer:	<p>No, there is no bid bond requirement for this Sub-recipient agreement.</p>
Question:	<p>Should the OSY expenditure rate be 75% to meet WIOA law requirements?</p>
Answer:	<p>Yes, the minimum expenditure percentage for OSY is 75%.</p>
Question:	<p>How many Attachment C's need to be submitted?</p>
Answer:	<p>One. WIOA ISY & OSY are listed separate. TANF ISY & OSY are combined into one amount.</p>
Question:	<p>Will the computers and other equipment stay with the program?</p>
Answer:	<p>Any equipment purchased with CCMEP dollars will stay with the program. Computers & monitors are relatively new.</p>
Question:	<p>Can you please clarify the ages of youth to be served? Is the exclusion of 14-15 year olds a local decision? The RFP refers to ages 16-24 (at application)</p>

Answer:	Yes, the exclusion of 14-15 year olds is a local decision. Enrollment of 14 and 15 year olds will be on a case by case basis, in consideration of enrollment and performance on ISY/OSY balance of enrollments, activities and expenditures.
Question:	Can you please explain the difference between Calendar Year TANF and State Fiscal Year TANF contract amounts?
Answer:	Allocations from the Ohio Department of Job and Family Services come to the County Departments of Job and Family Services in Federal Fiscal Year, State Fiscal Year and Calendar Year allocations. In the example of TANF summer youth allocations, those allocations were only available May – September or October (depending upon the year). Use the table in the RFP, to identify total funding provided historically.
Question:	Per section F, does OCDJFS foresee the award of contracts to multiple providers? For example, if OCDJFS prefers the career development services of Bidder A, but prefers the employment placement services of Bidder B, will OCDJFS split the contract between the two providers? If yes, must the bidder specify which services they are willing/able to provide separately?
Answer:	No, we will not split the Sub-recipient agreement between multiple providers.
Question:	Do the expenditure estimates need to be placed in the narrative or in Attachment B under the quarterly expenditures section?
Answer:	Attachment B.
Question:	Is this provision stating that the selected bidder must become a full partner in the One-Stop MOU by paying for operation of the OMJ Center? (i.e.- Required partners must share costs for operation of the One-Stop, is paying for One-Stop operation a requisite of being awarded the sub-grant agreement?)
Answer:	Yes.
Question:	Using the current youth service provider cubicle space at OCDJFS, what is the estimated rental charge for PY18?
Answer:	The anticipated actual cost from the OMJ MOU to the CCMEP program, which includes cubicle space, phones, copier and connectivity, is \$5130.
Question:	Please clarify the redaction requirement for the second digital copy of the proposal. Are we only to redact the identifying information in Sections 3 and 4 per page 14 of the RFP, or from all of sections of the second digital copy?
Answer:	Redact all the second copy.
Question:	

Answer:	
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