

Recap of the County Commissioners Meeting September 11, 2018.

Commissioner Coppeler, present; Commissioner Sass, present; Commissioner Stahl, present.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the minutes of the previous meeting are approved. Vote on Motion: Mark E. Coppeler, abstain; James M. Sass, yes; Mark W. Stahl, yes.

9:00 a.m. – Ohio START Grant Opportunity. Sobriety, Treatment, and Reducing Trauma intervention program grant is available through the Attorney General's office. The grant is up to \$150,000 with a 25% match. Job and Family Services will submit an application.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 9:18 a.m. to discuss hiring of personnel. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 9:45 a.m. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the requests for travel expenses be approved. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize Rachel Babione, Assistant Clerk for the Building Inspection Department to be increased to a 40-hour per week position effective September 10, 2018. The rate of pay will be adjusted to \$13.00 per hour. This action is taken upon the recommendation of the Chief Building Official. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of the Contract for Police Services with the North Point Educational Services Center and the Ottawa County Sheriff's Office. Term of this contract is for the 2018-2019 school year and NPESC will pay for nine (9) months of service. This action is taken upon the recommendation of the Sheriff. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the hiring of Raymond Krofft for the position of Senior Resource contingency meal driver effective September 11, 2018 at a rate of pay of \$9.50 per hour. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the following personnel action(s) are approved upon the recommendation of the Job & Family Services Director: Promotion of Samantha Krupp to Management Information Systems 1 effective September 24, 2018. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated September 7 and 10, 2018 in the total amount of \$375,680.29 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners adopt Resolution No. 18-39 certifying certain unpaid rents and charges for sewer and/or water service to the Ottawa County Auditor for placement upon the real property tax list and duplicate against the property served. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners accept the August 2018 Monthly Financial Report as submitted. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

11:30 a.m. – Water Plan Schedule for Sanitary Engineering. It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into executive session at 11:30 a.m. to discuss compensation of employees within Sanitary Engineering Department. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 12:43 p.m. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners approve and authorize the president of the board to sign Change Order No. 1 (final) for Underground Utilities, Inc., contractor for Phase I, Erie Township Sanitary Sewer Improvements Project. The change order represents an adjustment of the final quantities for a net decrease is \$20,245.00; pump station hatch and piping changes for a net increase of \$10,570.00; water service repairs for a net increase of \$7,207.23; grinder pump relocation and electrical for a net increase of \$3,732.00; paving and manhole collars for a net increase of \$22,160.27; First Energy electrical fees for a net increase of \$9,299.29; revised lateral for mobile home park and for a net increase of \$5,862.00; and the installation of a lateral on Clinton Street for a net increase of \$3,800.00. The amount of said contract is a net increase of \$42,385.79 for a total contract cost of \$984,445.79. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

It was moved by Commissioner Sass and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners approve and authorize the president of the board to sign Change Order No. 2 for Downing Construction Co., Inc., contractor for the Danbury Township Wastewater Treatment Plant Wastewater Pollutant and Nutrient Minimization Project. The change order is for the increase in wire size for the Dissolved Oxygen Probe/Receptacle location between lagoon cell 1 and 2 for a net increase of \$9,571.68 for a total contract cost of \$219,053.28. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Mark E. Coppeler, yes; James M. Sass, yes; Mark W. Stahl, yes.

County Administrator/Clerk provided the following updates: upcoming meetings; sale of items on gov deals; Area Office on Aging focus group participation; Ohio Clean Energy Job Alliance participation; August financial reports and 2019 health insurance plan discussions.

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