



**POSITION POSTING:
Genoa/Elmore Senior
Center Site Assistant**



Ottawa County Senior Resources is currently seeking to fill a part-time Site Assistant position with our **Genoa and Elmore Senior Centers**.

Qualified candidates must:

- Be highly energetic and motivated,
- Be willing to assist with Senior activities,
- Be willing to complete custodial tasks at the Center and around the grounds,
- Be able to serve meals and clean/maintain kitchen to Code standards,
- Hold a valid Ohio Drivers' License and good driving record,
- Be bondable and insurable (upon hire),
- Pass required drug test, criminal background check and motor vehicle records check.

Prior experience with senior programs/activities and food service is preferable.

The position pays **\$9.00 per hour** and works up to 20 hours per week, with NO weekends or holidays.

For consideration, download an application at:

<http://www.co.ottawa.oh.us/employment>

Completed applications can be faxed to [567-262-3617](tel:567-262-3617), emailed to dmortensen@co.ottawa.oh.us or mailed/hand-delivered to **Ottawa County Senior Resources Director at Riverview Healthcare Campus, 8180 W SR 163 Oak Harbor, OH 43449.**

No phone calls please.

EOE/DFWP.

DEADLINE TO APPLY: 12/26/2018