

Recap of the County Commissioners Meeting November 19, 2019.

Commissioner Coppeler, present; Commissioner Stahl, present; Commissioner Douglas, present.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the minutes of the previous meeting are approved. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the requests for travel expenses be approved. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners authorize the promotion of Ryan Mahler to a Water Operator I / Maintenance Position effective December 2, 2019. His base rate of pay will be \$18.96 per hour pursuant to the union contract. This action is taken upon the recommendation of the Sanitary Engineer. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Commissioners authorize the president of the Board to sign the lease agreement with Joyful Connections for space located at the Riverview School Building in Oak Harbor. Term of this agreement is for the period of November 1, 2019 through December 31, 2020 at a rate of \$480 per month. This action is taken upon the recommendation of the County Administrator/Clerk. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners authorize the president of the Board to sign the proposal from Beck Fuel Systems to install a double wall 1,000 gallon Above ground Storage Tank (AST) and remove a 1,000 gallon Underground Storage Tank (UST) per state regulations at Riverview Healthcare Campus. Total cost will be \$34,425.00. This action is taken upon the recommendation of the Director of Environmental Services. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners amend Section 3.11.5 of the Ottawa County Sewer District Rules and Regulations in order to increase the monthly sewer rate \$1.00 per equivalent dwelling unit (EDU), from \$35.00 to \$36.00 per EDU for the Portage/Catawba Island Township Sewer Sub-District. The rate increase shall be placed into effect on December 19, 2019, and will first appear on the February 1, 2020 sewer bill (for the January, 2020 service period). The rate increase is necessary to generate additional revenue to meet future capital improvement debt service obligations of the sewer system, building repairs, equipment replacements, and increased operation & maintenance expenses. This action is taken upon the recommendation of the Sanitary Engineer. The amended section of text of Section 3.11.5 shall read as follows: 3.11.5PORTAGE/CATAWBA ISLAND TOWNSHIP SEWER SUB-DISTRICT: User Charge \$28.56 per equivalency factor; Capital Charge \$7.44 per equivalency factor; Total Monthly Charge\$36.00 per equivalency factor. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners adopt Resolution No. 19-50 amending previous Resolution No. 05-83 certifying certain sewer assessments of the State Road Sanitary Sewer Improvements project in the Portage-Catawba Island Sewer District. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners adopt Resolution No. 19-51 amending previous Resolution No. 08-114 certifying certain water assessments of the Sand Road Area Waterline replacement project in the Regional Water System. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners adopt Resolution No. 19-52 amending previous Resolution No. 18-53 certifying certain sewer assessments of the Phase I, Erie Township Sanitary Sewer project serving the Ascher Beach area (Lakeshore #4, Alternative 3-A) within the Ottawa County Sewer District. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners adopt Resolution No. 19-53 amending previous Resolution No. 08-130 certifying certain assessments of the Phase II, Erie Township water and sanitary sewer system improvement project. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Board of Ottawa County Commissioners adopt Resolution No. 19-54 amending previous Resolution No. 10-13 certifying certain assessments of the Phase III, Erie Township Sanitary Sewer System improvement project. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl and seconded by Commissioner Douglas that the Ottawa County Voucher Report dated November 15 and 18, 2019 in the total amount of \$635,102.73 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

It was moved by Commissioner Stahl seconded by Commissioner Douglas that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by the Job and Family Services. Vote on Motion: Mark E. Coppeler, yes; Mark W. Stahl, yes; Donald A. Douglas, yes.

10:30 a.m. – Budget Hearing – Maintenance & Operations. Reviewed 2020 budget requests

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1:00 p.m. – Budget Hearing – Treasurer. Reviewed 2020 budget requests

1:30 p.m. – State Auditor Visit.

2:00 p.m. – Budget Hearing – Board of DD. Reviewed 2020 budget requests

2:30 p.m. – Budget Hearing – EMA. Reviewed 2020 budget requests

3:00 p.m. – Budget Hearing – IT Department. Reviewed 2020 budget requests

3:30 p.m. – Budget Hearing – Building Inspection. Reviewed 2020 budget requests

County Administrator/Clerk provided the following updates: budget change requests; ORPC board member; drainage expenses; and court of appeals meeting.

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